

Community Services Funding Application

To be completed by all organizations seeking funding from the Town of Estes Park for the 2010 calendar year.

The Town of Estes Park has supported various community services by providing grant-type funding to community organizations. Currently, the Town is in the process of setting its 2010 budget and is accepting requests for funding from organizations that provide services in the Estes Park area. Traditionally, organizations have been funded under five general categories: Human Services, Arts, Education, Youth, and Housing. In 2009, the Town provided \$362,491 to local service organizations through tax revenue in the General Fund budget.

To apply for funding, please complete and submit a grant application by Monday, September 14, 2009. Applications are available in the Town Clerk's Office in Town Hall, 170 MacGregor Avenue, Room 150; on the Town's website, or by contacting the Town Clerk's Office at 970-577-3703.

Organizations receiving funds in 2010 will be required to complete an **Annual Report – 2009 Grants** form outlining actual expenditures and reporting on the grant's outcomes. The report will complete the 2009 award cycle and must be filed no later than March 31, 2010. The **Annual Report** form will be mailed with 2010 funding award letters.

Community Services Funding Application

2010

Submit the completed application and required attachments by September 14, 2009 to:

Town Clerk's Office
170 MacGregor Avenue
P.O. Box 1200
Estes Park, CO 80517

Program Title _____

Agency _____

When was your organization/agency established? _____

Contact Person _____ Title _____

Phone _____ E-mail _____

Address _____

Dollar amount **requested** for 2009: \$ _____

Dollar amount **received** for 2009: \$ _____

Dollar amount **requested** for **2010**: \$ _____

Please provide the following information to help us assess your agency's current nonprofit status:

Current Employer Identification Number _____

Registered with Colorado Secretary of State as nonprofit? Yes ___ No ___

Filed for 501(c)(3) with IRS? Yes ___ No ___

Received nonprofit status from the IRS? Yes ___ No ___

Is another agency serving as your fiscal agent? Yes ___ No ___

(If "yes", list the agency's name, address, and contact person)

7. Are there currently any other agencies or organizations providing similar services to the target population in the Estes Valley? If so, please identify them.

8. Describe any cooperative activities between your agency and other agencies offering similar services.

Activity	Cooperating Agency	Cooperating Agency Contact Person

9. Please attach the most recent fiscal year-end financial statements reflecting your agency's beginning and ending balances for the year. This requirement can be met by submitting one or more of the following:

- a. financial statement as approved by your Board
- b. audited statement or review by an outside expert person, if available
- c. most recently-filed IRS Form 990 if available

10. Please list all anticipated funding sources for the coming year.

Source	Amount	Have these funds been received? Yes, No, In process.

11. Please describe anticipated in-kind support (such as volunteer and Board hours, estimated value of donated materials or auction items, etc.) for the coming year.

12. Please indicate the percentage of your Board members who have contributed funds to your program during the past year: _____% (Please note that we are not interested in the amounts given by the individual Board members, but instead in the percentage of the Board members who have financially supported the organization.)

13. Please attach a list of your Board of Directors, with names, titles and addresses.

14. I swear and affirm that the above information is true and correct to the best of my knowledge.

Agency Director

Board President/Chair

Phone

Phone

Reminder: Please be sure to attach the required financial information for question 3b, and the list of Board members requested in question 13. Also feel free to attach any brochures or other supporting documents that you think would be helpful to deliberations.