

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, May 22, 2008*

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in said Town of Estes Park on the 22<sup>nd</sup> day of May 2008.

Committee: Chairman Blackhurst, Trustees Levine and Miller

Attending: Trustees Levine and Miller

Also Attending: Town Administrator Halburnt, Deputy Town Administrator Richardson, Director Zurn, Superintendent Mahany, Facilities Mgr. Sievers, Town Clerk Williamson

Absent: Chairman Blackhurst

Trustee Levine called the meeting to order at 8:00 a.m.

### **PUBLIC COMMENT.**

Members of the League of Women Voters including Sue Pinkham/President, Diane Burkpile, Irene Little/Vice President and Jim Martinsen were present to provided a history of the League's involvement in recycling and other organizations attempts to establish recycling programs with in Estes Park including the EPHS National Honor Society and the Town of Estes Park. The League conducted a survey in March 2007 and determined that 85% of residents who responded recycle; however, the diversion rate to the Larimer County landfill is less than 5%. The survey also found that businesses are interested in recycling. The Leagues Recycling Committee has developed a proposal to create and operate a new recycling center in Estes Park and includes: political partnership (Larimer County, Town of Estes Park, potential landowner and operator of the facility), physical requirements (three sided building to house three roll-off containers and a cardboard compacter with three phase power), financial requirements (Building cost include all infrastructure estimated at \$120,000 – propose the Town provide the building), operations and education (Signage, informational meetings, brochures, flyers, phone book, Vacationland, possible television ads). New locations for the center could be the L&P yard on the east side of Elm Road, Larimer County CDOT property on the west side of Elm Road, Upper Thompson Sanitation District property on the east side of Mall Road or the Bureau of Reclamation property on the east side of the Mall Road.

The Committee questioned if the money collected from the recycling would be enough to offset the cost to operate the facility. They commented a recycling facility should not be significant cost to the Town. They also questioned whether or not the facility operator could provide some or all of the necessary equipment.

Mr. Martinsen stated the League has not been able to ascertain financial information regarding recycling costs at the time of the meeting. However, contact has been made with Recycle America to obtain the information. Eco-Cycle has stated the company would provide the cardboard compacter and the containers if the current roll-offs from the County were not available. In addition, Eco-Cycle uses single stream recycling to simplify recycling for the user.

Director Zurn requested the League provide the Committee with detailed numbers on how much it would cost to operate the facility. He stated conversations with another mountain community suggest the costs are significant.

The Committee extended their appreciation for the work conducted to date by the League on the issue and is in favor of moving the issue forward to the 2009 budget cycle. The Committee requested additional information on costs be provided and

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requested staff verify that a separate recycling operation by the Town would not violate the Town's current contract with Waste Management.

Administrator Halburnt stated recycling has been added to the five year Capital Improvement Plan for the Town Board's consideration during the budget cycle.

**DRAINAGE MASTER PLAN – Request Approval.**

In 1985, the Public Works Department received a drainage master plan for the Northeast quadrant of Prospect Mountain that lead to the construction of several major underground stormwater collection projects. The majority of complaints in recent years have been generated in the southeast quadrant with a surface flow terminus into Fish Creek. The second area of concern is the drainage near Elm Road with a terminus into the Big Thompson River. A Request for Proposals was sent to eleven professional consultants with extensive backgrounds in producing drainage master plans. The following companies responded:

RG Consulting Engineers	Denver	\$39,780
HDR Engineering	Fort Collins	\$50,000
Nolte Engineering	Fort Collins	\$49,999

The RFP would be used to develop a plan to address drainage and project needs, reduce and mitigate localized flooding, and improve water quality. Staff recommends the approval of RG Consulting Engineering, Inc. with the opportunity to expand the scope of the work to complete additional efforts up to \$50,000 as budgeted. **The Committee recommends approval of RG Consulting Engineering, Inc. for the drainage master plan as described above at a cost not to exceed \$50,000 from account #204-5400-544-35-35.**

**FALL RIVER TRAIL PHASE 4 – Request To Bid.**

This phase of the Fall River Trail Corridor plan would begin on West Elkhorn Ave. (Hwy 34 Business) proceeding west approximately 4,000 feet and ending near the Castle Mountain Lodge covered bridge. Preliminary and final designs have been completed and bid packages are anticipated to go out by late June. Bid results would be brought to Committee in August for review and approval. **The Committee recommends approval to bid Phase 4 of the Fall River Trail system.**

**REPORTS.**

1. **Downtown Transportation Study** – Dir. Zurn stated CDOT and the Public Works Department are in the final stages of the downtown transportation study being completed by PBS&J. The results indicate downtown congestion can be improved substantially within the existing Right-of-Way boundaries. The results are computer modeled and incorporate the latest Upper Front Range 2035 population and traffic projections. Improvements in the downtown are, such as additional traffic signals and a reconfiguration of the traffic flow on the 100 block of Elkhorn and Moraine. Proposed modifications include the elimination of northbound traffic on Moraine to Elkhorn Ave. Traffic would be diverted to Rockwell St. and create a 12 foot wide sidewalk on the east side of Moraine north of Rockwell. The intersection of Rockwell and Riverside may need to include a traffic light to facilitate traffic across the intersection. In addition, improvements could be made to the right turn from Riverside onto Elkhorn to create a continuous flow of traffic. Funds have been budgeted for 2008 to complete improvements to the East Side Parking Lot (Dairy Queen) and could be used to make traffic improvements at this intersection. **The Committee recommends staff continue conversations with CDOT, move forward on improvements to the Riverside/Elkhorn intersection, continue discussions with CDOT on acquiring matching funds, and hold public informational meetings as the Town and CDOT move closer to a commitment on the other proposed projects.**

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2. Tregent Park Improvements – Park staff is nearing the completion of the improvements to the park with a budgeted cost of \$10,000. All work was done in house.
3. Engineering Seasonal – Jeremy Plume will provide information on the current conditions of all roadways throughout Town and catalog culverts within the Drainage Master Plan area.

There being no further business, Trustee Levine adjourned the meeting at 9:35 a.m.

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Jackie Williamson, Town Clerk