

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, March 8, 2007*

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in said Town of Estes Park on the 8<sup>th</sup> day of March, 2007.

Committee: Chairman Levine, Trustees Blackhurst and Homeier

Attending: Chairman Levine and Trustee Homeier

Also Attending: Town Administrator Repola, Deputy Town Administrator Halburnt, Utilities Director Goehring, Facilities Mgr. Sievers, Town Clerk Williamson

Absent: Trustee Blackhurst

Chairman Levine called the meeting to order at 8:00 a.m.

### **PUBLIC COMMENT.**

Patrick Cipolla/632 Aspen Ave. informed the Committee that the chipseal completed last year on Aspen Ave. was not sealed completely and loose rock has been an ongoing issue. Mgr. Sievers reviewed the situation with Mr. Cippola and the contractor and agreed there were a couple of problem areas. A-1 Chipseal has refoiled those areas at the Town's request. Mgr. Sievers will monitor the situation and if the problem persists will have the contractor refoiled the area again this summer. In the meantime, a sweeper will clean the roadway of the loose rock when needed.

### **CONVENTION AND VISITOR CENTER SIDEWALK – REQUEST APPROVAL.**

Mgr. Sievers stated to bring the new Visitor Center project within budget in 2005/2006 some features were deleted from the construction scope such as the concrete sidewalk along Highway 34 and adjoining access sidewalks through the parking areas that serve the Visitor Center Building. The sidewalk is approximately 500' long and generally replaces the old existing asphalt path. The project was designed in-house this winter and bid locally so that construction could be completed prior to Memorial Day. Bids received are as follows:

Bryson Concrete	No reply
Cornerstone Concrete	\$58,330.00
Mountain Concrete	\$78,135.00

Staff negotiated with Cornerstone Concrete to bring this project within budget (\$50,000.00) by removing several peripheral construction bid items (traffic control, pavement markings, imported fill – these items will be completed by Town staff) with a total cost of \$49,700.00. Construction would proceed in late March, with completion proposed by Memorial Day. Following discussion, **the Committee recommends approval to contract with Cornerstone Concrete for the construction of the sidewalks at the CVB in the budgeted amount of \$49,700.00 from account #204-5400-544-35-60.**

### **POST OFFICE PARKING LOT RECONSTRUCTION – REQUEST APPROVAL.**

Van Horn Engineering has completed the design and bidding for the Post Office parking lot reconstruction and the bids are as follows:

Connell Resources	No bid
Cornerstone Construction Concepts	\$267,743.57
E Z Excavating	No bid
Kitchen	No bid
Mountain Constructors	\$391,995.00

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Staff recommends acceptance of the low bid from Cornerstone Construction Concepts with a 15% contingency (\$40,161.54) for unforeseen issues, \$30,000.00 for L&P to underground utilities (cables, transformers and 4 electrical service connections), and \$10,500 to remove and replace 15 trees on the eastern edge of the parking lot for a total project cost of \$348,405.11. The project is scheduled to be completed by Memorial Day; however, weather could delay the project until mid June. Mgr. Sievers reviewed the phasing of the project and stated that the Post Office and business owners will be invited to the pre-construction meetings. Van Horn Engineering has been hired to provide construction management and the Committee requests that a sign be placed on site stating such. Following discussion, **the Committee recommends approval to contract with Cornerstone Construction Concepts for the reconstruction of the Post Office parking lot with staff recommendations for a total project cost of \$348,405.11 as budgeted from account #101-3100-431-35-52.**

#### **CARRIAGE HILLS POND DAM RECONSTRUCTION – REQUEST APPROVAL.**

The lower of the two dams located between Scott Ave. and Lakeshore Dr. was repaired during the spring of 2006. Using the original maintenance specifications drafted by Cornerstone Engineering in June 2005, the westerly dam of Pond #1 will be repaired and include the clearing of all willows from the first half of the out-flow channel, adding a rock lining, leveling the dam top, adding protective rock to the dam crest, and lower the water level by approximately 2 feet. Staff produced the construction documents and will manage the project in-house. Bid packets were submitted to 6 local companies:

Duell Excavating	No bid
A-1 Excavating	\$13,641.50
Stephen & Stephen Landscaping	\$20,760.00
Fairbanks Excavating	No bid
Phalo Excavating	No bid
Cole Excavating	\$39,540.00

Staff recommends hiring A-1 Excavating with a 15% contingency for a total cost of \$15,687.73 with construction to begin late March and completion in June. Discussion was heard regarding hydro-seeding the area around the newly uncovered pond shore to prevent noxious weeds in the area. Staff will monitor the situation this spring/summer and if the shoreline needs reseeding it will be completed with the reseeding of the dam. This work is required by the State and will return the pond to its original design size. Staff will produce a press release for the project. **The Committee recommends accepting the bid in the amount of \$13,641.50 with a 15% contingency of \$2,046.23 for a total cost of \$15,687.73 submitted by A-1 Excavating as budgeted in account #220-4600-462-35-60.**

#### **REPORTS.**

1. Town Hall Exterior Staircase Replacement. Mgr. Sievers stated the staircase is complete and will be open once the ice can be removed from the top of the staircase.
2. Fall River Picnic Grounds Restroom. Mgr. Sievers stated the project is 85% completed and the contractor anticipates having the restroom completed by Memorial Day.
3. Pine Beetle Management Plan. Bruce Kane/Parks stated the Tree Board and the Parks Department have been discussing a pine beetle management plan for the Estes Valley. The beetle has infested and decimated the western forest due to the ecosystem that exists including even age stands, unhealthy monoculture and the ongoing drought. The Town will host a Beetle Symposium "Save Our Trees" on May 18<sup>th</sup> in the Board Room from 10:00 a.m. to 3:00 p.m. and will include guest speakers from the RMNP, U.S. Forest Service, Colorado Forest Service and Larimer County along with informational booths on how to protect the trees

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in our community. May is tree month and the symposium will be held in conjunction with other Arbor Day events. The Town has established a list of high value trees that would be sprayed if an infestation were to occur within the Estes Valley.

**MISCELLANEOUS**

Dir. Goehring informed the Committee that FEMA has reimbursed the Town \$11,588.16 for cost associated with snow removal on Dec. 21<sup>st</sup> and 22<sup>nd</sup>. Administrator Repola stated the funds will be earmarked for overtime and may need to be re-appropriated.

There being no further business, Chairman Levine adjourned the meeting at 9:20 a.m.

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Jackie Williamson, Town Clerk