

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, June 8, 2006

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in said Town of Estes Park on the 8th day of June, 2006.

Committee: Chairman Levine, Trustees Blackhurst and Homeier

Attending: All

Also Attending: Town Administrator Repola, Construction and Public Facilities Manager Sievers, Public Works Superintendent Mahany, Deputy Clerk Schares

Absent: None

Chairman Levine called the meeting to order at 8:00 a.m.

PUBLIC COMMENT

None.

2006 STREET IMPROVEMENT PROGRAM – REQUEST APPROVAL. Mgr. Sievers explained the 2006 Street Improvement Program is divided into three parts; chip seal, overlay, and striping. Staff recommends purchasing the chip seal from A-1 Company in the amount of \$35,000 with the work being completed in July. Chip seal may be completed on portions of Brook Dr., Lake Shore Dr., Country Club Dr., East St., Fall River Dr., Fifth St., Steamer Pkwy, Fish Hatchery Rd., Birch Ave., Riverside Dr., High Dr., North Lake Ave., Old Ranger Dr., Stanley Cir., Stanley Ct., David Dr., Boyd Ln., Ute Ct., Weston Ln., and Driftwood Ave. The overlay will be bid in June with \$135,000 budgeted for 2006. . Staff will return in July for approval of the bids. The striping will be purchased and installed in October with a budgeted amount of \$5,000. The budget also includes \$15,000 to expand the paved portion of the Park Shop parking lot, which was completed during the CVB paving project.

Staff recommends proceeding with the 2006 Street Improvement Project expenditures, bidding, and schedules. Following discussion, **the Committee recommends approval of the 2006 Street Improvement Program for an amount not to exceed \$190,000 as budgeted in account # 101-3100-431.35-60.**

VISITORS CENTER DETENTION POND – REQUEST APPROVAL. Mgr. Sievers stated the Estes Valley Development Code (EVDC) requires all development to include landscaping and drainage control. The Visitors Center storm drainage retention pond requires final shaping, containment, and retaining walls. The Community Reinvestment Fund budget includes \$50,000 for irrigation and landscaping. Staff advertised in the local paper and received one bid from A-1 Excavating of Estes Park at a cost of \$8,622 to install a rock retaining wall and a wood rail safety fence around the pond area. Staff recommends approval of the bid from A-1 Excavating of Estes Park in the amount of \$8,622 with an additional \$378 for any possible earthwork changes. Following discussion, **the Committee recommends approval of the bid from A-1 Excavating for the amount of \$9000 (Account # 204-5400-544.32-22).**

TOWN HALL MAINTENANCE UPGRADES – REQUEST APPROVAL. Town Administrator Repola reported \$10,000 was originally budgeted to reconstruct the exterior staircase behind Town Hall. It has been determined that the budgeted amount is insufficient. Staff reported that they would be contacting an architect to get drawings and a revised estimate. Staff will return to committee in July with the cost estimate and proposed next steps.

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CVB SOD – REQUEST APPROVAL. Supt. Mahany explained the Visitors Center needs approximately 7500 sq. ft. of sod around the building. Staff has received the following bids for sod:

- Greenlawn Sod Co (Ft. Collins)

Sportstuff	\$.325 / sq ft x 7500 sq ft = \$2,438.00 (est)
Bluegrass	\$.308 / sq ft x 7500 sq ft = \$2,310.00 (est)

- Rocky Mtn Sod (Ft. Collins)

Sportstuff	\$.343 / sq ft x 7500 sq ft = \$2,573.00 (est)
Bluegrass	\$.318 / sq ft x 7500 sq ft = \$2,385.00 (est)

Summary - \$2,000.00 - Soil (delivered with Bond Park soil)
\$2,438.00 - Sportstuff sod – delivered and installed (est)
\$4,438.00 = Total sod and soil (est)

Staff recommends purchasing Sportstuff Sod from Greenlawn Sod Co. for a cost of \$2,438 with an additional cost of \$2,000 for soil, which was delivered during the Bond Park project. Following discussion, **the Committee recommends approval to proceed with the purchase of the sod from Greenlawn Sod Co. for the amount of \$2,438 and the soil in the amount of \$2,000 (Account #204-5400-544.32-22).**

Trustee Blackhurst questioned the condition of the sod at Bond Park and the excess sod that could not be saved from Bond Park. Supt. Mahany stated some of the sod will require re-seeding, but most of the sod has recovered. The excess sod was a mistake on the part of the sod company and was not salvageable. The Town of Estes Park was not charged for the unused sod.

PLAYGROUND EQUIPMENT – REQUEST APPROVAL. Supt. Mahany explained during the 2005 CIRSA property inspection, the playground equipment at Children's and Riverside Parks were found to be non-compliant with industry safety standards. CIRSA recommended the playground equipment be removed due to liability issues. Staff has removed the equipment and recommends using the \$35,000 savings from the purchase of the Street Department snowplow truck purchased in May 2006 to replace the playground equipment (which will be charged to the Parks Department budget within the General Fund). Following discussion, **the Committee recommends approval to proceed with obtaining bids and purchase the playground equipment.** Playground equipment safety inspection training for Parks Dept staff has been arranged for later this summer.

REMODEL WEST VESTIBULE – REQUEST APPROVAL. Mgr. Sievers reported the site assessment and report conducted by Thorp - Associates in 2001 showed the Town Hall interior space could be used more efficiently. One suggestion given was to delete the south and the west public access points. The south vestibule has been remodeled into an office for IT. Staff recommends converting the west vestibule into an office. Following discussion, **the Committee recommends leaving the entrance until staff can identify a specific use for the space.**

REPORTS.

1. CDOT HWY 34 REPAIR – Hwy 34 repair is currently running ahead of schedule.
2. CDOT HWY 34 CHIPSEAL – CDOT will begin a Chip Seal project on Hwy 34 in July from Drake to Estes Park.
3. FISH CREEK TRAIL UPDATE – The trail project is currently out to bid.
4. CVB SITE WORK – LANDSCAPING - Irrigation will be completed in the next two weeks and sod will be laid.
5. BOND PARK UPDATE - The information building will be delivered and will open tomorrow. The building will not have electricity this year.

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Miscellaneous

None.

There being no further business, Chairman Levine adjourned the meeting at 9:33 a.m.

Suzy Schares, Deputy Town Clerk