

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, April 13, 2006*

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in said Town of Estes Park on the 13<sup>th</sup> day of April, 2006.

Committee: Chairman Levine, Trustees Blackhurst and Homeier

Attending: All

Also Attending: Town Administrator Repola, Town Clerk Williamson, Public Works Director Linnane, and Facilities Mgr. Sievers, Public Works Supt. Mahany

Absent: None

Chairman Levine called the meeting to order at 8:00 a.m.

Chairman Levine welcomed newly elected Trustee Blackhurst to the Committee.

### **ANNUAL TREE REPLACEMENT PROJECT (RIVERSIDE PLAZA) PHASE II – REQUEST APPROVAL.**

Phase I of this project was completed in May of 2005 with the removal and replacement of four cottonwood trees with less damaging ash trees and the repair/replacement of damaged and uneven pavers in the middle area of Confluence Park. Phase II was budgeted for \$7,500 to complete this project on the East portion of Confluence Park.

Advertisement soliciting bids for the 2006 Phase II project ran in the local newspapers. Estes Valley Home and Garden Center Inc. was the only bid received at a cost of \$8,200 with the Town providing all materials. Supt. Mahany stated Platte River has provided the Town with \$1,500 to purchase the replacement trees. Cost per square foot is less with Phase II due to less severe damage and no irrigation to be completed this year. Staff recommends awarding the project to Estes Valley Home and Garden Center with additional funding from the Parks Department material account. Phase II work would begin immediately and be completed by Memorial Day.

**The Committee recommends awarding Phase II of the Confluence Park Tree Replacement project to Estes Valley Home and Garden Center, Inc. at a cost of up to \$8,200 with additional funds beyond the budget funds of \$7,500 to come from the Parks Department material account.**

### **VISITOR CENTER LANDSCAPING – REQUEST APPROVAL TO SOLICIT BIDS.**

Dir. Linnane stated the Visitor Center landscaping consists of sodding the dirt area around the new building with budgeted funds of \$50,000. Staff recommends bidding this project with the Bond Park sod project. Landscaping is scheduled for completion prior to Memorial Day. Concluding discussion, **the Committee recommends approval to solicit bids for the landscaping of the Visitor Center and Bond Park.**

### **WATER & UTILITY EASEMENT VACATIONS – REQUEST APPROVAL.**

Dir. Linnane advised Community Development has received three requests to vacate portions of water and utility easements in which future use is not anticipated. All utility companies, including the Water Department and Light and Power Department have approved the vacations. Easements were dedicated during the planning process and overtime it has been determined that the utility easements are not needed. All utility companies have sign off on the easement vacations except for Light and Power at 501 MacGregor Avenue. A quit-claim deed would be used to vacate the easements at the applicant's expense.

**Lot 5, Village Acres, 1070 Lexington Lane, Dirk Knobel/Applicant** – full vacation of the platted waterline easement in order to build a deck. The water main was relocated into the roadway.

**Tract 56B of the Replat of Tract 56, Amended Plat of Lot 2, Deer Crest Subdivision and Tracts 56 & 57, Fall River Addition, 1150 West Elkhorn Avenue, James & Marlene Richter/Applicant** – vacate a portion of the platted waterline easement. The waterline was removed from the east property line and installed in the utility easement on the southern property line. A portion of the easement can be vacated from the east property line to a point ten feet east of the existing water main.

**Lot 2, Chiquita Subdivision of Lot 130, Al Fresco Place, 501 MacGregor Avenue, Ginger Tackman–Prudential Team Real Estate/Applicant** – vacate a portion of the platted utility easement where a driveway encroaches into the easement.

**The Committee recommends approval to vacate utility easements as outlined above subject to approval of the Light and Power for 501 MacGregor Avenue.**

#### **REPORTS.**

1. Fall River Restroom. Mgr. Sievers stated a RFP was sent out to 5 local builders with architectural backgrounds with proposals due on April 20<sup>th</sup>. An area just north of the Hydro Plant Museum has been located as a flat easy to construct site; however, the structure would be located directly next to a Town rental and a privacy fence would need to be constructed. Dir. Linnane stated the bathroom could be placed on the shelter side of the river with a 135 to 150 foot river crossing of the utilities at an additional cost. Mgr. Sievers would like to see construction begin by June 19<sup>th</sup>.
2. Fish Creek Trail – Phase III. The Town was awarded \$160,000 from CDOT to complete the Fish Creek Trail from Scott Avenue to the Hwy 7 trail. In order to keep the cost down, the Town has begun some earthwork. A-1 excavating was hired to cut the bank near the pond at the intersection of Lakeshore and Longview. An additional 300 feet of grading will be completed at a cost of \$1,100 from Longview north toward Scott to move the trail away from the edge of the roadway. This will be a net savings because curb and gutter will not be needed.
3. CDOT Paving Project – Hwy 34. The contractor has begun pouring concrete at the intersection of Hwy 34/36 and Stanley Village, and culvert and shoulder work has begun west toward the Fall River entrance. Mgr. Sievers stated CDOT replaced the old controller at the 34/36 intersection with a new controller that can now be monitored from the offices in Greeley.
4. Park Shop. The Park's Department will move into the new building on Tuesday, April 18<sup>th</sup> with the old building to be demoed within 10 days. The new building has a shed roof to easily add on to the building in the future if needed. The white roof installed will be replaced with the green roof originally ordered. The current fence will be relocated to encompass the entire compound and reduce the possibility of vandalism.

There being no further business, Chairman Levine adjourned the meeting at 8:47 a.m.