

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, September 8, 2005

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in said Town of Estes Park on the 8th day of September, 2005.

Committee: Chairman Levine, Trustees Homeier and Jeffrey-Clark
Attending: Chairman Levine and Trustee Jeffrey-Clark
Also Attending: Town Administrator Repola, Clerk Williamson, Public Works Director Linnane, and Facilities Mgr. Sievers
Absent: Trustee Homeier

Chairman Levine called the meeting to order at 8:00 a.m.

PARK SHOP RELOCATION – REQUEST FOR APPROVAL.

Dallman Construction and Basis Architecture submitted a cost estimate and quote for \$250,000 to demo and rebuild the park shop east of the CVB parking lot and west of the Estes Park Sanitation District (EPSD) building next to the existing greenhouse. The tentative schedule is to begin construction of the new metal building (tan with a forest green roof) this fall and allow the parks employees to remain in the old building during construction. Upon completion of the new building, the old shop would be raised to allow the parking area to be graded and paved. The tentative completion date for the entire project is April/May 2006. The bid does not include the asphalt driveway adjacent to the new shop or the relocation of the existing fence. The EPSD has granted the Town an access easement and requests the shared access be paved prior to construction this fall.

Trustee Jeffrey-Clark questioned the size of the new park shop and if it would be large enough to house employees and the equipment. Mgr. Sievers stated the proposed building is Phase I and has been designed for future expansion if and when the need arises.

Following additional discussion, **the Committee recommends approval of the bid from Dallman Construction and Basis Architecture to build a metal park shop building at a cost up to \$250,000 including \$6,000 in contingency from the Community Reinvestment Fund.**

ESTES PARK SANITATION DISTRICT (EPSD)/NEW PARK SHOP SHARED DRIVEWAY – REQUEST APPROVAL TO SOLICIT BIDS.

Dir. Linnane stated the EPSD granted the Town an access easement across their property creating a shared driveway. EPSD has requested this access be paved to eliminate dust created by the increased traffic. Mgr. Sievers clarified the EPSD plant control building directly west of the shared driveway houses the department's electronic equipment that is highly sensitive. Staff estimates paving this portion (Phase I) of the driveway this fall at a cost of approximately \$20,000. Phase II of the paving will be completed in the spring of 2006 in conjunction with the CVB parking lot paving. In addition, the current EPSD fence runs along the north edge of the proposed park shop building. In order to secure the site properly prior to construction, staff requests the relocation of the existing fence along the southern perimeter of the property at a cost of approximately \$7,000. Concluding discussion, **the Committee recommends approval of paving Phase I and the relocation of the fence this fall as outlined above at a cost up to \$27,000 from the STIP fund.**

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REPORTS.

1. Street Sign Project. Installation of the first phase of signs will begin the first week in October and installed by temporary in-house personnel with the tentative completion being the end of October. This phase, of tentatively two phases, includes approximately 60 double-sided signs installed at local street intersections along Highway 7, 34, and 36.
- 2.

There being no further business, Chairman Levine adjourned the meeting at 8:40 a.m.

Jackie Williamson Town Clerk