

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, March 17, 2005

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 17th day of March, 2005.

Committee: Chairman Habecker, Trustees Jeffrey-Clark and Levine

Attending: All

Also Attending: Public Works Director Linnane, Park Superintendent Speedlin, Construction and Public Facilities Manager Sievers, Office Manager Button, Deputy Clerk Williamson,

Absent: None

Chairman Habecker called the meeting to order at 8:00 a.m.

SCADA IRRIGATION CONTROLLER PROGRAM PHASE V – REQUEST RETROACTIVE APPROVAL OF THE 2004 BUDGETED ITEM.

Funds were budgeted in the 2004 Conservation Trust Fund and a purchase order was written encumbering funds to purchase and install Phase V of the SCADA irrigation controller program. Due to an oversight, this item was not submitted to the Committee for prior approval for the expenditure of funds; however, these funds were included in Resolution 04-05 encumbering 2004 funds that were not expended. Phase V will be purchased from LL Johnson Distributing Company the only supplier in Colorado for the Motorola Irrigation Controllers.

The Committee recommends retroactive approval to purchase Phase V of the SCADA irrigation controller program from LL Johnson Distributing Company at a cost of \$20,933.70.

PEACE TREE RELOCATION TO TOWN PROPERTY - DISCUSSION.

Staff has researched possible locations on Town property for Paul Sterling's Peace Tree. Research indicates the Peace Tree does not meet the criteria accepted by EPURA's sculpture guidelines for the downtown urban renewal area. Town policy is to follow the themes of wildlife and Rocky Mountain National Park as guidelines for the core area of downtown.

Staff is recommending that a location outside of the downtown core be selected with possibilities including private property similar to Mrs. Walsh's Garden, which is in the downtown vicinity. The YMCA of the Rockies has also been identified as a potential site.

Mr. Sterling stated the Peace Tree is a message of hope, support and inspiration and would like to see it remain in Estes Park. As an alternative, Mr. Sterling may place the tree on EBay and donate funds to a peace keeping organization and/or a veteran's organization. CDOT did not have an issue with the particular message; however, it was that a message existed and that the tree was in the CDOT right-of-way.

Trustee comments were heard from Jeffrey-Clark suggesting the tree could be placed at Stanley Park, Bond Park, or Tregent Park as an attraction. Trustees Levine also and Habecker expressed concerns with the symbolism and potential controversy the Peace Tree may invoke. Trustee Levine expressed concern that the tree might give the impression the Town does not support US military. Discussion included foundation and

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structural requirements for displaying the tree, maintenance, and possible display in the interior of a building.

The Committee recommends supporting the placement of the Peace Tree on private property and would aid in the coordination of such placement.

ANNUAL TREE REPLACEMENT PROJECT (RIVERSIDE PLAZA) – REQUEST APPROVAL.

The pavers in Riverside Plaza are in need of maintenance in order to improve pedestrian safety in the area. Over the course of time, a significant number of those pavers have been disturbed by tree roots and other factors. The 2005 and 2006 budgets each contain \$10,000 for the annual tree replacement project.

The scope of this year's portion of the project involves two phases, and will require the removal and replacement of 11 cottonwood trees with ash trees, as well as the replacement and resetting of uneven, broken and scarred pavers. The Town will provide all materials, including the trees and the pavers.

The tentative schedule has set a project award date of April 6, 2005, with a tentative project completion date of May 27, 2005. Staff is working with the Special Events Department to minimize conflicts with performances and events during the construction period. Staff will also contact local business owners and news media to inform them of the project.

The Committee recommends staff proceed with the 2005 Riverside Plaza tree replacement project at a cost of \$10,000.

FALL RIVER HYDRO PICNIC GROUNDS SHELTER STRUCTURE – REQUEST APPROVAL TO SOLICIT BIDS.

The Public Works Committee previously approved the acquisition of price quotes, and Const. Mgr. Sievers and TREC team members have researched this project. RMNP was contacted to review the proposed location from the Fall River Entrance and it was determined the shelter would not be visible from Entrance due to significant tree cover and color of the structure (green roof with brown posts). No other concerns were raised. Prices were solicited from 5 building vendors:

| | STRUCTURE MANUFACTURER & LOCATION | roof type | MODEL NAME & SIZE | BUILDING COST | ENG. PLAN COST | PRICE TO BUILD | SHIPPING COST | TOTAL COST |
|---|---------------------------------------------|-----------|------------------------------------|---------------|----------------|----------------|---------------|-------------|
| 1 | Americana - Salem, Illinois | Hip | Navajo tubular shelter - 30' x 60' | \$27,978.00 | \$650.00 | \$14,440.00 | \$1,900.00 | \$44,968.00 |
| 2 | RCP Shelters, Inc - Stuart, Florida | Hip | AS-H3060-04 | \$35,713.00 | \$425.00 | N/A | \$0.00 | N/A |
| 3 | Litchfield Industries, Michigan | Hip | Pittsburgh 30' x 64' | \$22,993.00 | \$650.00 | \$11,500.00 | \$3,297.00 | \$38,440.00 |
| 4 | ICON Shelter Systems, Zeeland, Michigan | Hip | Icon Shelter System - 30' x 60' | \$27,940.00 | \$550.00 | \$9,680.00 | \$2,262.00 | \$40,432.00 |
| 5 | Classic Recreation Structures, Prescott, AZ | Hip | Mesa Model - 30' x 60' w/ footers | \$33,553.00 | \$500.00 | \$13,600.00 | \$1,685.00 | \$49,338.00 |

Staff would act as the general contractor and recommends purchasing the Pittsburgh model 30' x 64' from Recreation Plus, Golden, CO with a hip roof for a total of \$ 38,440 and \$1,560 contingency for a total shelter cost of \$40,000. A local contractor will be hired to provide site grading, minor (lower) driveway grading and pouring of the concrete slab for approximately \$15,000. The Public Works Dept. would assist with minor improvements to the access road as an in-house project this year and review further access road improvement needs, picnic table purchases and other site improvements in 2006. After the 2005 project is complete and if the \$55,000 budget allows, picnic tables would be purchased this year; however, the budget would not be exceeded.

The Committee recommends approval of the bid in the amount of \$38,440 submitted by Litchfield Industries with a hip roof and hire a local contractor to perform site grading and pouring of the concrete slab at a cost of \$15,000.

STREET SIGN NAME REPLACEMENT PROJECT – REQUEST FINAL APPROVAL OF SIGN LOGO & AUTHORIZATION TO SOLICIT BIDS.

The Town's current street name signs are made of cedar, painted brown with 4-inch routed letters painted in white with glass beads added for reflectivity. These signs are difficult to read at night, susceptible to breakage and expensive to replace. In addition, they do not meet MUTCD specifications. During the budget process, \$20,000 was budgeted in both 2005 and 2006 to fund a Town-wide replacement project.

Phase I will involve the replacement of the street name signs along the Town's primary arterial routes: Hwy 7, 36, 34, West Wonderview Ave., Hwy 36 to Beaver Point, Devils Gulch Rd., Dry Gulch Rd. and Mary's Lake Rd.

The project specifications are complete (extruded aluminum, 12" bracket for stability) with logo and design to be finalized. Two options are as follows:

- | | |
|-----------------------------------|---------------------------------------|
| Option #1 – CVB/EPURA Logo | Option #2 – Bighorn Sheep Logo |
| All uppercase 6" letters | Upper & lower case 6" letters |
| White border | White border |

Signs with the logo will be placed on major intersections and signs without the logo will be placed on local intersections (Phase II).

Staff recommends Option #1 for Phase I and requests approval to proceed with price solicitation and installation. The tentative project award date would be April 6th with a projected completion date of June 17th.

EPURA Chairman Wasson reviewed EPURA's current signage plan for the Riverwalk and the process in which the new logo was developed. He stated the community is lacking a single graphic/symbol to identify Estes Park. Research has shown a good logo is recognizable, simple, scalable, works well in color and black and white, uses colors that are in the environment, works well in all mediums, has a useful hierarchy, and has a lifespan of 15 to 20 years. In order for a logo to be valuable to the community it needs to be ubiquitous and consistent throughout the community.

Director Smith display examples of signs to be used along the Riverwalk to guide visitors and increase the use of the Riverwalk through the downtown area. The plan will be implemented during the next several years.

Trustee comments included: the CVB/EPURA logo does not represent the Town; the CVB/EPURA logo is more visible than either the bighorn sheep or mountain logos, upper and lower case text is easier to read; the logo should be placed on the left side of the sign depending on the direction the sign is read. Questions included why would the logo not be used in residential areas and what would happen to the existing street signs?

Director Linnane explained project specifications that will be mailed to solicit bids from local sign companies that will provide all materials and installation. In the EPURA District, 2-inch diameter round posts painted the standard EPURA green will be used to mount street signs; all other signs will be mounted on unpainted galvanized posts. Signs with the logo are more expensive and due to potential theft, logos will be on signs in the main arterial intersections only. Current signs will be returned to the shop for a future program. After completion of the project, an informational type sign could be placed in the Town Hall lobby to explain the changes to the street signs.

Trustee Jeffrey-Clark suggested the old street signs might be auctioned off. Smaller versions of the new signs with the logo could be produced and sold to eliminate theft of actual signs.

The Committee recommends staff be authorized to solicit bids as outlined above and proceed with installation of Phase I of the street sign replacement project with the following sign specification: CVB/EPURA logo in the left hand corner per side, no logo on local intersections, upper and lower case letters, standard EPURA green downtown if possible without additional cost and a white border with indent if not an expensive add-on (see attached example) at a cost up to \$20,000.

2005 STREET IMPROVEMENT PROGRAM – REQUEST APPROVAL TO SOLICIT BIDS AND APPROVAL TO PROCEED WITH CHIP SEAL PROJECT.

Const. Mgr. Sievers explained the work that will occur throughout the year to provide surface improvements to the asphalt infrastructure, such as chip seal, overlay, and striping. The 2005 CRF budget contains \$300,000 for the Annual Street Improvement Program. The current request for the STP (items 1, 2 & 3) is \$100,000. Quantities are lower than budgeted and can be adjusted upward. The lower cost amount provides a budget contingency. The 2005 budget also contains \$305,000 for the reconstruction of the Post Office Parking lot. Staff will not proceed with these projects until the CVB final cost estimates are approved. Proposed work locations may vary based on utility company construction.

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|----------------------------------------------------------------------------------------------------------|------------------|
| 1. Chip Seal: Purchase from A-1 Company, work in July at \$ 1.50/SY (proceed w/ project) | \$25,000 |
| 2. Overlay: Bid in April, return for approval in May. Work in Sept/Oct | \$70,000 |
| 3. Striping: Purchase and install in October | \$5,000 |
| 4. Post Office Parking Lot Reconstruction: Bid in April, return for approval in May. Work in Sept/Oct | \$305,000 |
| TOTAL | \$405,000 |

The Committee recommends staff be authorized to proceed with the projects as outlined once the CVB cost estimate is finalized and funds are made available.

REPORTS.

- Fish Creek Trail is proceeding and the bid opening is March 21st.
- Snow plowing is under budget.
- Estes Park Sanitation District will replace the sewer main prior to the resurfacing of W. Riverside Drive. This project will begin in early April and should be completed in approximately 6 weeks.
- Bureau of Reclamation is extending its exploratory drilling program at Olympus Dam. Later this month, crews will construct a road for the drill rig across the face of the dam and drilling will begin in April. Part of the Lake Trail will be closed during the drilling.
- Work continues with CDOT regarding the pedestrian crosswalk at MacGregor and Elkhorn. Due to the height of the buildings on the south side of the road, the solar panels do not receive enough sun in the winter to power the lights; therefore a 4' pole will be installed to raise the panels.

There being no further business, Chairman Habecker adjourned the meeting at 9:09 a.m.