

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, March 18, 2004

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 18th day of March, 2004.

Committee: Chairman Barker, Trustees Doyle and Habecker

Attending: All

Also Attending: Town Administrator Widmer, Public Works Director Linnane, Utilities Supt. Goehring, Const. Mgr. Sievers, EPURA Executive Director Smith, and Deputy Clerk van Deutekom

Absent: None

Chairman Barker called the meeting to order at 8:00 a.m.

MUNICIPAL BUILDING PROJECT CONTINGENCY EXPENDITURE – APPROVAL REQUEST.

Director Linnane reported that the Guaranteed Maximum Price (GMP) of \$478,000 for the Municipal Building Remodel Project includes a contingency of \$15,650 to cover unforeseen project expenses. The following items will be funded from the contingency and not affect the GMP:

Change order #1:	
◆ Level the existing tile interior steps – Finance Dept. lobby	\$ 647.52
◆ Upgrade the first floor training area vinyl.	642.96
◆ Add an interior closet door to the east wall – Finance Dept.	866.40
◆ Architectural fee per contract	255.00
	<u>\$ 2,411.88</u>
Change order #2:	
◆ Light addition to Women’s Executive Washroom.	\$ 133.38
◆ Wood furring on walls of Computer Room.	1,197.00
◆ Additional framing and trim in TI Office.	684.00
◆ Demolish three windows instead of saving.	(399.00)
	<u>\$ 1,615.38</u>

The change orders listed above total \$4,027.26. The **Committee recommends approval of the change order requests totaling \$4,027.26, as outlined above.**

PERFORMANCE PARK RESTROOM PROJECT – APPROVAL REQUEST.

Executive Director Smith explained that a restroom facility at Performance Park is essential due to the success of the venue and the number of activities held at the facility. The proposed EPURA Performance Park Restroom Project is currently in its final design phase. The estimated 700 sq.ft. building footprint will displace four parking spaces in the southwest corner of the Old Lumberyard Parking Lot. The location was chosen for its proximity to the existing sewer line. Director Smith explained that the restrooms will initially be available during warm months; however, the restrooms were designed to be open year round if needed. There is no Town budget implication with this request. The **Committee recommends approval of the request presented by EPURA to displace four existing parking spaces in the southwest corner of the Old Lumberyard Parking Lot to accommodate the restroom facility at Performance Park, as presented.**

OLD MAN MOUNTAIN CULVERT PROJECT – APPROVAL REQUEST

Director Linnane reported that the existing 30 year old, 24-inch culvert located on Old Man Mountain Rd. cannot accommodate excessive runoff and debris resulting from

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torrential rains. The 2004 budget includes \$50,000 for a new culvert system in the public right-of-way. The project will involve excavation of a portion of the roadway, placement of a substantial volume of fill, as well as the installation of an elliptical 36"x56" culvert. The new culvert would more than double the capacity of the system. Rip-rap will also be installed to minimize damage and erosion and provide safety for the houses located downstream. The culvert will be supplied by the Town from extra material on hand from another project. Staff received the following bids for construction of a new culvert system:

A-1 Excavating	\$3,245
Kitchen & Company	\$4,700

Director Linnane requested that an additional \$5,000 be expended to install larger rip-rap to enhance the culvert system outlet. Construction of the new culvert is anticipated April-May. The **Committee recommends acceptance of the bid by A-1 Excavating at a cost of \$3,245, plus an additional \$5,000 for installation of larger rip-rap in the culvert outlet.**

2004 ANNUAL STREET IMPROVEMENT PROGRAM – REQUEST TO PROCEED.

Const. Mgr. Sievers explained the work that will occur through the year to provide surface improvements to the asphalt infrastructure, such as slurry seal, chip seal, and overlay. The 2004 budget contains \$300,000 for the annual Street Improvement Program (STIP). The 2004 budget also contains \$20,000 to combine and pave the Sr. Center parking lot.

Discussion was held regarding weather requirements, Sr. Center parking/landscaping, and contingencies for asphalt prices. Concluding all discussion, the **Committee recommends staff be authorized to proceed with the projects as outlined below returning to the Committee for further action regarding the overlay portion.**

1. Slurry Seal: Solicit prices and proceed with the work in June.	\$1.00 +/- / SY	\$30,000
2. Chip Seal: Solicit prices and proceed with the work in July.	\$1.50 +/- / SY	\$100,000
3. Overlay: Bid in April, return for approval in May. Work in September-October		\$150,000
4. Striping: Purchase and install in May & September (various locations)		\$20,000
5. Sr. Center Parking Lot bid with Overlay, construct in September-October		\$20,000
TOTAL		\$320,000

HWY. 34 GATEWAY SIGN – APPROVAL REQUEST. Director Linnane reported that both landscaping and lighting of the gateway sign can be installed by staff. The total cost would be \$5,770 (\$4,270 for landscaping and \$1,500 for lighting) and could be completed by June, weather permitting. The **Committee recommends approval of the Hwy. 34 Gateway Sign landscaping and lighting at a cost of \$5,770 as presented.**

REPORTS.

Miscellaneous Projects. 1) Director Linnane reported that the crosswalk chirpers have been recovered and will be reinstalled soon. They are equipped with timers that will be set to operate from approximately 11:00 a.m. to 6:00 p.m. daily. 2) New water service construction on E. Elkhorn (at Ed's Cantina) will begin March 22nd and last all week. Construction detouring will maintain 2-way traffic, but delays should be expected. The highway will be fully open at night.

There being no further business, Chairman Barker adjourned the meeting at 8:32 a.m.

Rebecca van Deutekom, CMC, Deputy Town Clerk