

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, January 15, 2004

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 15th day of January, 2004.

Committee: Chairman Barker, Trustees Doyley and Habecker

Attending: Chairman Barker and Trustee Doyley

Also Attending: Town Administrator Widmer, Public Works Director Linnane, Business Development Director Pickering, Utilities Supt. Goehring, Const. Mgr. Sievers, and Deputy Clerk van Deutekom

Absent: Trustee Habecker

Chairman Barker called the meeting to order at 8:00 a.m.

FAWN VALLEY INN ANNEXATION – REQUEST AUTHORIZATION TO INITIATE ANNEXATION PROCESS.

Director Linnane reported that the owners of Fawn Valley Inn, 2760 Fall River Rd., have submitted a written request for annexation as soon as possible. In addition, responses from other commercial property owners along the Fall River Corridor have been positive regarding annexation. Staff is requesting authorization to contact engineering firms to obtain cost estimates for services required for the annexation submittal (i.e., surveying, drafting, etc.) and expenditure of Town funds for annexation submittal fees for the Fawn Valley Inn. Director Pickering stated this could be an opportunity for the Town to extend the above offer to all commercial property owners along Estes Park corridors and provide an effective annexation program.

The Committee recommends approval for the expenditure of \$15,000+ for annexation submittal fees directing staff to contact engineering companies to obtain costs estimates. Director Pickering was directed to contact Fall River properties within a week and other commercial corridor properties soon after to gauge interest in annexation.

FALL RIVER AND FISH CREEK TRAILS DESIGN AND CONSTRUCTION MANAGEMENT SCOPE OF SERVICES FOR PHASE 2 – APPROVAL REQUEST.

Director Linnane reported that the \$791,000 budgeted in 2004 for the above trails will be offset by a \$341,000 CDOT Federal Enhancement Grant for a Town net expense of \$450,000. Cornerstone Engineering submitted a Scope of Services for Design and Construction Management. The cost of the Causeway Trail and Underpass Scope was 21.4% of the construction expense. The proposed Scope for these trails will be the same. The tentative schedule for both trails is to bid the project in June and begin construction in September. The project construction length is estimated at 90 days. **The Committee recommends approval of the Scope of Services from Cornerstone Engineering at a cost of \$139,429 as presented.**

REPORTS.

Trail Master Plan Map/Funding Sources. Director Linnane presented a draft Trail Master Plan Map for review. Mile markers and street names at trail intersections will be added prior to distribution.

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New 2004 Annual Trail Inspection/Preventative Maintenance Planning Program. A trail inspection program is being developed and Director Linnane noted that Utilities Secretary Button will perform trail inspections and manage a maintenance program. Existing trails are in favorable condition and the program will assure proper maintenance in the future.

Knoll/Willows Trail Bridge. A pre-fabricated bridge with metal handrails has been ordered from CDOT and should be delivered early spring. The cost of the bridge is \$18,000.

Miscellaneous Projects. Director Linnane reported that a listing of departmental projects is being prepared and will be distributed to the Committee upon completion.

There being no further business, Chairman Barker adjourned the meeting at 8:25 a.m.

Rebecca van Deutekom, CMC, Deputy Town Clerk