

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, September 18, 2003*

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 18<sup>th</sup> day of September, 2003.

Committee: Chairman Barker, Trustees Doylen and Habecker

Attending: Chairman Barker, Trustee Doylen

Also Attending: Town Administrator Widmer, Public Works Director Linnane, Utilities Supt. Goehring, Const. Mgr. Sievers, Elec. Engr. Matzke, Clerk O'Connor

Absent: Trustee Habecker

Chairman Barker called the meeting to order at 8:00 a.m.

### **KNOLL-WILLOWS TRAIL, PHASE I – REQUEST AUTHORIZATION TO PROCEED WITH CONSTRUCTION.**

Public Works Dir. Linnane presented the Construction Scope of Services for Phase I, and it includes:

- Upper trail – 451 L.F.
- Lower trail – 700 L.F.
- Lower trail – bridge

Community Development Dir. Joseph reported on construction specifics, as follows:

- The north parking area is now roughed-in;
- The vegetation & topsoil have been removed & stockpiled for redistribution on this site;
- The trail surface is andosite tread material;
- The upper trail portion is nearly complete from the parking lot up to the existing ruins.

The basic approach of this project was to construct a section of the trails on a time/materials basis to ascertain project costs; staff now believes the existing budget is adequate to construct the trail in its entirety, although, some funds will be expended in 2004.

The next phase (lower portion) of the project begins at the Municipal Building parking lot and extends to the existing cabin, and it includes a footbridge. The Knoll Citizen's Advisory Council has not finalized design details; however, Mike Todd/Cornerstone Engineering is proposing a "site-built" bridge that is not prefabricated to include log facing, wood deck, steel supports, and wood railing, approximately 5' wide x 20' long that would represent the existing character of the area, such as the structures, etc. The cost of the bridge is \$31,000, and the Committee questioned this cost, future maintenance expenses with this type of bridge/design vs. a standard "continental" bridge with steel railing.

Construction costs:

- |  |          |
|--|----------|
| • Upper trail – 451 L.F. and misc.             | \$18,484 |
| • Upper trail – gate, parking blocks and misc. | 4,158    |
| • Lower trail – 700 L.F. and misc.             | 14,400   |

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• Lower trail bridge	<u>28,800</u>
	Subtotal: \$65,842
• Hydraulic analysis	2,200
• Performance bond	<u>2,041</u>
	Total: \$70,083

Budget remaining = \$110,000

Additional discussion followed on the possibility of extending the proposed sidewalk to the MacGregor Ave./Hwy. 34 intersection, a proposed gate, and interpretative signage, with **the Committee recommending that, with exception of the bridge, staff be authorized to proceed with Phase I construction in the amount of \$70,083 so as not to delay construction, with staff providing final project design, including bridge design and costs, at a future Public Works Committee meeting.**

### **BUSINESS OWNER REQUEST FOR PLACEMENT OF SMALL ROOFTOP ANTENNA DISH ON MUNICIPAL BUILDING – REQUEST APPROVAL OF LEASE.**

Dan Fitzpatrick/ESTESVALLEY.NET, provider of private internet services, appeared requesting approval to install and operate a wireless Ethernet antenna on the roof of the Municipal Building. This antenna would be used to provide a point-to point connection from the Municipal Building to ESTESVALLEY.NET's office located at 401 East Elkhorn Avenue.

Staff confirmed that the dish would not be visible from any street location; the size is 24" high x 17" wide; and the standard lease has been provided by Town Attorney White.

Highlights of the proposed lease agreement include:

1. Four year term (four one-year leases) renewable annually.
2. \$50/month lease payment.
3. Lessee will pay all installation and maintenance costs.
4. Town will provide electric supply, up 15 amps at 120 volts.
5. Lessee's equipment may not interfere with existing or future Town equipment.
6. Non-exclusive, Town may honor similar requests.

The lease payments will provide \$600 annual revenue, and the Lessee will pay all installation costs and provide for all maintenance for their equipment.

Discussion followed on future requests and precedence setting, with staff noting that they do not foresee a demand of this nature; an existing internet provider, "Airbits", is already connected to the PRPA fiber optic line. **The Committee recommends approval of the request, amending the lease to one year, evaluating same at the end of the one-yr. term, striking the 4 one-year renewals, adding a clause to allow the Town to end the lease if needed, that, all of which may be presented directly to the Town Board for their approval, in lieu of returning to the Public Works Committee.**

### **FISH CREEK TRAIL CHANGE ORDER #4 TRAIL RELOCATION/CREEK CROSSING, MISC.**

Pursuant to the engineering flood plain oversight discussed at the previous committee meeting, Dir. Linnane reported:

1. A pedestrian bridge, 12' wide x 25' long, "Continental type" (similar to existing trail bridges) will be located at the south creek crossing; **\$31,000.**
2. An easement along the original location south of the 18-hole golf course could not be obtained. Therefore, the trail was relocated to the Fish Creek right-of-way, with an attached curb and gutter and 8-ft. sidewalk. The change order cost estimate: **\$24,000** (addition 200' more trail than originally proposed).

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3. The Church and Van Horn easement change order for the negotiated fence is **\$1,600.**

There are sufficient funds in the Community Reinvestment Fund to support the change order as described above.

The Committee questioned whether staff has reviewed the plat process to avoid similar oversights in the future? Staff understands that, yes, easements and trail construction are being reviewed in-house, and requests for construction of trails are presented as soon as practical. Additional discussion followed on an incentive for applicants to invest in infrastructure, with staff reporting such a mechanism has not been established.

There being no further discussion, **the Committee recommends approval of Change Order #4 in the amount of \$56,600 as submitted.**

**REPORTS.**

**Municipal Building Remodeling Project – Update.** Pursuant to on-going negotiations concerning contractor fees, staff reported no further action is being requested at this time, and **this agenda item will be continued to the next Public Works Committee meeting.** The Scope of Services for the Part 2 Design/Build Services for the Municipal Building Remodeling Project includes preparation of the Final Design and Guaranteed Maximum Price and fees to the General Contractor for construction. The Preliminary Guaranteed Maximum Price is \$478,000, which includes architect and contractor fees.

Staff noted that proposed future phase lobby improvements, unanticipated concrete demolition, miscellaneous changes to the restrooms, and Finance Department office space changes have been added to the Scope of this project.

**Asphalt Overlay Project Schedule and Shady Lane Line Item.** Const. Mgr. Sievers noted that the contractor will be mobilizing equipment within the next week, and work should be completed by late October. Additionally, he requested the Shady Ln. portion of the previously approved Overlay Project be postponed for a minimum of one year for utility upgrade/maintenance prior to paving. Following discussion, the Committee supported staff's decision to postpone the Shady Ln. line item as described above.

**Gateway Sign Update.** The stone replacement selection has been made; when it is delivered, installation should be instantaneous and the project will be completed.

There being no further business, Chairman Barker adjourned the meeting at 9:11 a.m.

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Vickie O'Connor, CMC, Town Clerk