

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, November 21, 2002.*

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 21<sup>st</sup> day of November, 2002.

Committee: Chairman Barker, Trustees Doyle and Gillette

Attending: All

Also Attending: Assistant Town Administrator Repola, Public Works Director Linnane, Water Supt. Goehring, Construction Mgr. Sievers, Town Attorney White, Clerk O'Connor

Absent: None

Chairman Barker called the meeting to order at 8:00 a.m.

### **MARY'S LAKE RAW WATER PUMP PROJECT CONSTRUCTION MANAGEMENT SCOPE OF SERVICES – APPROVAL.**

Public Works Director Linnane presented said scope of services submitted by Cornerstone Engineering for construction of a water pump in Mary's Lake and associated water pipe to transport raw water from the lake to the water treatment plant's intake at the tunnel outlet above Mary's Lake. The project will provide raw water to the plant during tunnel outages that commonly occur throughout the year. Outages may be the result of maintenance of severe droughts.

The current drought has made it necessary to design the project immediately to enable construction to proceed as soon as possible. Construction is scheduled to begin in February, with completion by May, 2003.

Cornerstone Engineering submitted a scope of services in the amount of \$59,100 (negotiated), and the 2003 Budget contains \$25,000. The 2002 fund balance of \$2.4 Million can accommodate this deficit.

Based upon a report and presentation by Black and Veatch during the first rate study in 1993, a fund balance \$1.3 Million is considered healthy; however, a Financial Plan Study is planned in the 2003 Budget. The Committee noted their appreciation to the Water Dept. for their forward-thinking approach to water rates.

Following discussion, the **Committee recommends approval of the Construction Management Scope of Services in the amount of \$59,100 submitted by Cornerstone Engineering, with the deficit being funded from the 2002 Fund Balance.**

### **REPORTS.**

#### **Fall River Trail, Phase I.**

Willows Condominium Easement. Attorney White briefed the Committee on the status of negotiations between the Town and John Phipps, attorney representing the Willows Condominium Association. In summary, the Association will share in the construction cost incurred in relocating the trail. Town Attorney White assured the Committee that the Town will not vacate the easement until the entire settlement amount has been paid. **The Committee recommends approval of the settlement.**

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Construction Update: Director Linnane reported that Phase I construction is scheduled for completion the end of January. Small trees have been removed to facilitate construction.

**Cardboard Recycling Project.** Rick Hurt, Manager/A-1 Trash, briefed the Committee on activity during the second month of operation. In summary, there is insufficient volume being recycled to warrant retention of the Project. Staff confirmed that revenues do not warrant program continuation based on a 3/1 return ratio. **Following evaluation, the Committee recommends the Cardboard Recycling Project be discontinued, with the last day to accept cardboard being November 30, 2002.** Staff is to issue public notice as soon as practical.

**Water Use/Water Rights Projections for 2003.** The Committee reviewed projections for water use in 2003, and a 2003 Water Rights graph. Based on historic data, the Town should have a reserve of nearly 500 ac. ft. of water at the end of the year.

At Director's Linnane's invitation, E.V.R.P.D. Director Gengler and Park School District Representative Paglia attended the meeting. The Recreation District shares a total of 301 ac. ft. (257/Rec. Dist. and 44/School) and, due to the extreme drought, the NCWCD has reduced their 2003 quota by 30%. Discussion followed on the severity of this reduction and ramifications thereof, with both Districts seeking acquisition of 135 ac. ft. of water from the Town. With assurance that the Town will not be placed in jeopardy with the lease of 135 ac. ft., **the Committee recommends approval of the request to lease 135 ac. ft. of water to the E.V.R.P.D. and Park School District, directing staff to negotiate the fee, ensuring that the fee is equitable for all three entities and that it covers the Town's costs.** Trustee Gillette added that, based on the severity of need, the first priority to lease the Town's water reserves should be given to the Estes Park Valley.

**Water Rights Tap Fee Study.** The Town's water consultant, Black & Veatch, is working on this study, and it will be presented to the Committee on January 16, 2003. Although a comparison with other municipalities will be provided, any fee increase will be based on actual cost.

**Stanley Avenue Project Update.** Mgr. Sievers reported that driveway crossings are approximately 25% complete, and the curb is being installed. Staff anticipates completion of Phase I by the end of the year

**Riverside Drive Project Update.** The retaining wall is 80% complete, and this project is on schedule. Traffic control remains a concern, and complaints have been addressed. Staff confirmed that both lanes of Riverside Dr. between Elkhorn Ave. and Rockwell St. will be open for the Christmas Parade. Estes Park Sanitation is replacing a sewer line, and, due to complications with an existing sewer line, their work has been extended. Therefore, staff anticipates completion of Riverside Dr., south of Rockwell St., by December 20<sup>th</sup>.

**Meeting Cancellation.** Due to the upcoming holiday season, **the Committee cancelled the December 19<sup>th</sup> Meeting.**

**Hwy. 7 Speed Limit between Lexington Lane and Peak View.** Director Linnane stated that Larry Haas/CDOT advised the Public Safety Committee on June 27<sup>th</sup> that a traffic study would be conducted to determine if the speed limit should be changed. The report was received November 4<sup>th</sup>, and CDOT intends to raise the speed limit from 35 mph to 45 mph. Due to the time delay in submitting the report (5 months), staff does not anticipate that the change will occur in a timely manner.

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Trustee Gillette reported that at a recent **Transfer Station Rate Hearing**, Larimer County anticipates raising the rates 3%.

There being no further business, Chairman Barker adjourned the meeting at 9:04 a.m.

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Vickie O'Connor, CMC, Town Clerk