

Town of Estes Park, Larimer County, Colorado, October 18, 2001

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 18th day of October, 2001.

Committee: Chairman Barker, Trustees Doyle and Gillette
Attending: All
Absent: None
Also Attending: Town Administrator Widmer, Public Works Director Linnane, Deputy Town Clerk van Deutekom

Chairman Barker called the meeting to order at 8:00 a.m.

ASPEN/BIRCH/COLUMBINE AVENUES ON-STREET PARKING - CITIZEN REQUEST TO BAN PARKING.

In a letter dated August 28, 2001 to Mayor Baudek from Patrick Cipolla/632 Aspen Ave., staff was directed to research a parking ban on steep portions of Aspen, Birch, Columbine, and Driftwood Avenues. The Mayor relayed staff's recommendations to Mr. Cipolla, who subsequently asked that the request be revisited due to additional reasons not mentioned in the original August 28th letter. Following a thorough study of planning and street standard documents, Director Linnane explained that staff did not support the parking ban for the following reasons:

- 1) It will increase traffic speeds.
- 2) It will relocate on-street parking to surrounding neighborhoods.
- 3) Excessive on-street parking was not observed to be a chronic problem.

Public testimony supporting a ban of on-street parking was heard from: Patrick Cipolla/632 Aspen, Nancy Willox/508 Birch, Bob Dewitt/508 Columbine, Kevin Zurfluh/550 Columbine, Rich McGinnis/502 Elm, Laura Briggs/513 Aspen, Richard Gerwen/516 Driftwood, Aaron Cathcart/Aspen, and Mark Rogers/446 Aspen. Concerns expressed include: child safety, street visibility limitations, winter driving hazards, and speed.

Public testimony opposing the ban was heard from: Todd Plummer/556 Aspen, Nina Dixon/460 Birch, Erle Collom/528 Columbine, Terry Berger/Driftwood, Yvonne Cocchi/619 Birch, Anne Marie Mankin/544 Birch, and Joan Banker/663 Aspen Ave. Concerns expressed include: visitor parking and increased restrictions.

Committee discussion followed (lack of adequate parking, safety concerns identified by residents, pros and cons of snow routes, speed limit signage, High St. stop bars, voluntary compliance of on-street parking restrictions, and children at play signs. Police Chief Richardson addressed safety concerns, parking and abandoned vehicle laws, and enforcement challenges).

Concluding all discussion, the **Committee recommends approval of (1) installation of 25 mph speed limit signs on Aspen, Birch, Columbine, Driftwood, and Elm, (2) establishment of snow routes on all above mentioned streets, (3) addition of stop bars on High St., and (4) voluntary compliance of on-street parking restrictions.**

LARIMER COUNTY LANDFILL 2002 PROPOSED FEE SCHEDULE – PRESENTATION.

Acting on behalf of Larimer County, Trustee Gillette presented the proposed 2002 Larimer County Landfill and Transfer Station fee schedule. Public hearings to discuss the rate increase are scheduled November 13th at 7:00 p.m. in the Park School District Administration Conference Rm. and November 1st at 2:30 p.m. in the County's Community Rm. in Ft. Collins.

POLICE DISPATCH OFFICE REMODEL PROJECT – REQUEST TO PROCEED.

Director Linnane reported that the 2001 Budget includes a Police Dispatch Office remodel and a Dispatch alarm system from the reception desks in the Administration, Public Works, Finance, and Police Department offices. The Dispatch remodel project consists of the following:

1. Converting the two men's and women's restrooms into one public women's restroom and one private Dispatch unisex restroom.
2. Adding a kitchenette sink and counter to the general space.
3. Adding an equipment room with an air-conditioning unit for equipment.
4. Relocating the existing conference room.
5. Miscellaneous demolition, drywall, HVAC, cabinet, carpet, electrical, and other work.

Bids were received from Westover Construction (\$78,468) and Ray Duggan Builders & Design (\$79,579) and do not include the alarm system or contingency. Accepting the low bid presented by Westover Construction, the total project cost (including a 10% contingency and alarm system) is listed below:

Westover Construction	\$ 78,468
Contingencies @ 10%	7,840
Alarm system (not to exceed)	<u>10,000</u>
Total:	\$ 96,308

The 2001 Budget includes \$80,000 for this project. The Police Dept. Vehicle and Equipment budgeted amounts could be adjusted to supplement the \$16,308 balance.

The Committee recommends awarding the Police Dispatch Office Remodel Project to Westover Construction, funding the total project (\$96,308) as outlined above.

POLICE DEPARTMENT SQUAD ROOM ADDITION PROJECT – REQUEST TO PROCEED WITH FINAL DESIGN/BUILD PROCESS.

Director Linnane reported that a portion of the Town Board Room Remodel Project includes expanding the existing Police Staff room and adding a new Police Squad room. At the October 9th Town Board meeting, the Board directed staff to return with the architect's fee for this portion of the project. Heath Construction and Thorpe Associates submitted the following cost estimates:

Architectural Preliminary/Final Design	\$ 4,850
Contractor General Conditions	4,990
Construction Overhead/Profit (6%)	2,792
Direct Construction Costs	34,786
Contingencies	<u>3,182</u>
Total Estimated Cost	\$ 50,600

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The 2001 Budget includes \$50,600 for this project. The **Committee recommends approval to 1) proceed with the project Architectural Design for \$4,850, and 2) proceed with the Squad Room Addition Project at a Preliminary Guaranteed Maximum price of \$50,600 as presented.**

REPORTS.

None.

There being no further business, Chairman Barker adjourned the meeting at 9:35 a.m.

Rebecca van Deutekom, Deputy Town Clerk