

Town of Estes Park, Larimer County, Colorado, January 20, 2000

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 20th day of January, 2000.

Present: Chairman Baudek, Trustees Barker and Jeffrey
Attending: All
Also Attending: Town Administrator Widmer, Public Works Director Linnane, Water Supt. Goehring, Const. Mgr. Sievers, Clerk O'Connor
Absent: None

Chairman Baudek called the meeting to order at 3:30 p.m.

WATER DEPT. FINANCIAL PLAN & WATER TAP FEE STUDY – REQUEST APPROVAL OF COMBINED SCOPE OF SERVICES.

The Water Dept. Financial Plan was last updated in 1997. It is now time to update the financial plan, and funds were included in the 2000 Budget (\$25,000).

To ensure the Town is receiving the current market value for its CBT units, the Water Dept. also budgeted funds to study the water rights portion of the tap fee structure.

The Committee reviewed the proposal that was prepared by Black & Veatch, and **recommends approval of the combined Scope of Services in the amount of \$13,000 for both projects.** Completion of the study is expected in April/June.

WATER DEPT. SYSTEM UPGRADE REPORT – REQUEST APPROVAL OF SCOPE OF SERVICES.

In Black and Veatch's May, 1999 Water Accountability Report, they recommended the Town perform a System Upgrade Study. This Study would include performing leak detection on water lines and preparing a detailed priority list for line replacement. Included in the study would be possible expansion aspects of the water system. Sufficient funds were budgeted for this report.

The Committee reviewed the proposal from Rocky Mountain Consultants, including growth relative to the Comp Plan, and they will provide growth estimates. The **Committee recommends approval of the Scope of Services in the amount of \$25,000.**

LAKE ESTES TRAIL, FINAL PHASE—MALL ROAD TRAIL DESIGN AND CONSTRUCTION MANAGEMENT – REQUEST APPROVAL OF SCOPE OF SERVICES AND AUTHORIZATION TO BID CONSTRUCTION.

The Committee reviewed the Scope of Services to complete the design and construction management submitted by Van Horn Engineering. The cost is \$20,000, and the EVRPD and the Town will share the cost 50/50.

Staff desires to bid the project in February, with construction completion in May/June. The Town's portion of the project is budgeted at \$286,000.

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The **Committee recommends 1) approval of the Scope of Services in the amount of \$20,000 submitted by Van Horn Engineering, said \$20,000 to be shared equally with the EVRPD, and 2) staff be authorized to bid the project .**

REPORTS.

Highway 34/36 Bridge and Widening Project - Update. The Public Works Dept. has prepared a “Municipal Memo” on said Project, and a sketch identifying the site and work will be included in the article. The Contractor prepares and submits a proposed 2-week work schedule, and by mid-April, traffic should be diverted to the north side.

Chairman Baudek urged citizens to contact Town staff and/or elected officials if they have concerns/questions about anything the Town may have done—verification can be obtained quickly and may prevent unnecessary hardship caused by rumors.

The Committee reviewed the Customer Service Response Report for November and December, 1999.

There being no further business, Chairman Baudek adjourned the meeting at 4:07 p.m.

Vickie O'Connor, CMC, Town Clerk