

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, July 17, 2008*

Minutes of a Regular meeting of the **PUBLIC SAFETY COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Town Hall in said Town of Estes Park on the 17<sup>th</sup> day of July, 2008.

Committee: Chair Eisenlauer, Trustees Ericson and Homeier

Attending: All

Also Attending: Town Administrator Halburnt, Deputy Town Administrator Richardson, Chief Kufeld, Chief Dorman and Clerk Williamson

Absent: None

Chair Eisenlauer called the meeting to order at 8:00 a.m.

### **PUBLIC COMMENT**

None.

### **POLICE DEPARTMENT**

#### **Report:**

1. **Estes Valley Victim Advocates Mid Year Update:** Mary Mesropian/Executive Director reviewed the program which includes advocacy, counseling, bilingual outreach and a safehouse. The program works closely with other agencies such as Crossroads Safehouse, Alternatives to Violence, Larimer County Sheriff, Estes Park Medical Center, RMNP and Estes Park Police. EVVA is also a member of the Estes Park Child Protection Team to ensure children are protected in our community. EVVA will continue to provide 24 hour/ 7 days per week advocacy services with the objective of continuing to have highly trained volunteer advocates delivering quality care, information and referrals to victims. Education to the community and schools on issues of domestic violence, dating violence, sexual assault and date rape are top priorities. The capital campaign to purchase the safehouse is nearing completion with over 95% raised to date. Domestic abuse and deaths continue to be the number one and two calls received by the advocates.
2. **Introduction of New Officers:** Chief Kufeld introduced Officer William Haslett and Officer Nathanael Romig.
3. **Municipal Fine Review:** Chief Kufeld reviewed the current Municipal Fine schedule that was adopted in May 2007 after an extensive review of fine schedules from other municipalities. Judge Brown has recommended the fine schedule be reviewed every two years making the next review due in 2009. The Committee questioned the inclusion of the \$20 surcharge with a parking ticket. Staff would review the use of the surcharge fee.

#### **Miscellaneous**

Trustee Ericson stated he appreciates the efforts of the Community Service Officers patrolling the downtown area and commented on the great service they have provided the Town and the visitors.

**FIRE DEPARTMENT**

**Fire Truck Apparatus – Request Approval to Purchase.**

The 2008 Fire Department Budget includes \$270,000 for the purchase of a new Fire Truck Apparatus. The equipment would be an addition to the existing fleet. The older truck, a 1976 Mack, has been relocated to the new fire station at RMNP. The trade-in value of the older engine would be minimal at approximately \$3,000 - \$5,000; and therefore, more valuable as a backup engine. A five member team comprised of five fire fighters, the Fire Chief and Fleet Superintendent Mahany developed specs for the new fire truck. Truck specifications were drawn up to address the needs of the Department and were sent to six fire truck apparatus manufactures.

<u>JLW Enterprise Inc.</u> / Custom Fab and Body, Henderson CO. (Doesn't meet all specs, no dedicated/certified warranty-repair facility)	\$334,690
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<u>Mile-Hi Fire Apparatus</u> , Smeal Fire Apparatus, Commerce City CO. (Meets majority of or exceeds specs – cost reflects discount for payment of chassis when it arrives at factory)	<b>\$357,918</b>
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<u>KME Fire Apparatus</u> , KME Fire Apparatus, Louisville CO. (Doesn't meet some critical specs)	\$361,570
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<u>Front Range Fire</u> , Pierce Fire Apparatus, Frederick CO. (Meets most specs, some minor specs not met – cost reflects discount for partial pre-payment and early total payment)	\$363,531
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<u>Summit Emergency Equipment</u> , Crimson Apparatus, Commerce City CO. (Meets majority of specs)	\$395,503
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<u>Western Fire</u> , Seagrave Apparatus, Commerce City CO.	NO RESPONSE
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The 33% (\$87,918) increase in cost is due to the following factors:

- 1) The cost estimate was made in 2006 for the 2008 budget.
- 2) A 68% increase in steel and material costs increasing over the past six months.
- 3) A 3% increase in labor costs.
- 4) The selection team recommended a 4-door cab vs. the cost of a 2-door cab.

Based on the increased cost, staff identified options regarding this capital purchase:

- 1) Use fund balance created from fire service subscription fees and billings.
- 2) Use a portion of fire services fund balance and cut current budget expenditures.
- 3) Do not purchase the fire truck this year.
- 4) Lease option – 5 year lease with payments at approximately \$80,000/year and payment of the chassis upfront at a cost of \$135,000.

Additional equipment would be purchased after the truck is delivered with an estimated cost of \$70,000 to be requested during the 2009 budget.

Staff recommends purchasing the new fire apparatus from Mile-Hi fire apparatus. Mile Hi has stated the cost increase for 2009 would be approximately 15% due to an increase cost of materials and new 2009 NFPA regulations.

Chairman Homeier questioned the need to purchase a fire truck now versus a year from now. Chief Dorman stated the costs for a new truck in 2009 would increase by approximately 15%, to meet ISO standards equipment must be in service for three years prior to the recertification scheduled for 2012, to keep the Town's ISO rating at or below a 4, provides the department with a reserve engine, safer for the firefighters, meets the 2 in/2 out requirement with the 4 person cab and to meet FPA standards not currently met. In addition, the placement of the old engine at the RMNP station is anticipated to lower the

**Public Safety Committee – July 17, 2008 – Page 3**

ISO ratings in the area from a 9 to a 4 with recertification.

Trustee Ericson questioned if a used fire truck could be purchased. Supt. Mahany stated a used fire truck could be purchased; however, the cost to upgrade/retrofit the truck to the new standards would be more than a new truck.

Chair Eisenlauer stated the additional cost for the truck should be covered by the subscription fees paid or a combination of cuts from the Fire Department budget and the subscription fee.

After further discussion, **the Committee recommended the item come forward to the Town Board as an action item on July 22, 2008 meeting with additional information on the options to pay for a new truck, what items could be cut in the 2008 budget to cover the overrun and elaborate on the need for the new truck.**

**Report:**

1. **First Quarter Report:** Chief Dorman reviewed the types of calls including Rescue & Emergency (49%), Good Intent (12%), Fire (12%), False Alarms & False Calls (11%), Service Call (9%) and Hazardous Condition (7%). Fire and Service calls have been higher in 2008 YTD. Out of Town calls are up with respect to fire and good intent calls with many of those being smoke reports. The department is operating with 29 volunteers with 35-40 being optimal. The department is working on developing new ideas for recruitment and retention. As the demographics of our community change and the average age increases, it becomes more difficult to find eligible volunteers. Trustee Homeier commented there may be duties currently assigned to volunteer firefighter personnel that could be accomplished by older community members that do not qualify as a firefighter. Chief Dorman stated the department is reviewing the bylaws in an attempt to build an auxiliary unit similar to the Police Department.
2. **Introduction of Training Officer:** Chief Dorman introduced Derek Rosenquist as the new training captain.

There being no further business, Chair Eisenlauer adjourned the meeting at 9:12 a.m.

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Jackie Williamson, Town Clerk