

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, May 24, 2007*

Minutes of a Regular meeting of the **PUBLIC SAFETY COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Town Hall in said Town of Estes Park on the 24<sup>th</sup> day of May, 2007.

Committee: Chairman Newsom, Trustees Blackhurst and Eisenlauer

Attending: Trustees Eisenlauer and Blackhurst

Also Attending: Chief Dorman, Chief Richardson, Deputy Town Administrator Halburnt, Deputy Clerk Deats

Absent: Chairman Newsom

Trustee Eisenlauer called the meeting to order at 8:01 a.m.

### **PUBLIC COMMENT.**

None

### **FIRE DEPARTMENT.**

#### **REPORTS.**

1. 100<sup>th</sup> Anniversary Statue Update – Chief Dorman informed members of the Volunteer Fire Department about the purchase of a statue to commemorate the 100<sup>th</sup> anniversary of the EPVFD at a dinner held last week. The contract has been signed and the artist has begun work on the piece. Mayor Baudek pledged monies from the Mayor's contingency fund to pay for the remaining balance on the statue, which will be completed in approximately four months.
2. Wildland Urban Interface – Sue Pinkham has been hired by the Town of Estes Park as a part-time seasonal employee to continue her work as the Wildland Urban Interface coordinator. The State Forest Service is unable to fund the position this year, although grant monies are still available through Rocky Mountain National Park. Mrs. Pinkham will attend the Public Safety meeting in June to provide an update to the Committee.

### **POLICE DEPARTMENT.**

#### **PARKING LOT CLOSURE – REQUEST APPROVAL.**

The annual July 4<sup>th</sup> Coolest Car Show is the Estes Park Museum Friends and Foundation's major fundraiser. Started in 1999, the Car Show now nets \$8,000 or more each year, most of the revenue coming from walk-in traffic. The show has been held in the Power Plant parking Lot, the former Visitor Center lot on Highway 34, and most recently in Bond Park with additional parking along MacGregor Avenue and Park Lane. Last year's wet weather and muddy conditions, along with narrow tires on some of the vehicles displayed during the show, caused damage to the landscaping in Bond Park, and resulted in the need for a review of events held in the Park.

At the November 2006 CDC meeting, Special Events Manager Wright presented a street closure request from the Estes Park Museum Friends and Foundation for July 4, 2007 to include MacGregor Avenue from the bus pullout on Elkhorn Avenue to Park Lane. The Committee recommended approval of the street closure as presented. At that time, the event organizers were requested to use the street parking area, rather than Bond Park, for those vehicles with narrow tires.

At the April CDC meeting, CVB Dir. Pickering reviewed the policy regarding use of Bond Park for public events. At that time, concern was again expressed by the Trustees

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regarding the Coolest Car Show. Subsequently, Administrator Repola directed Supt. Mahany and Dir. Kilsdonk to discuss three alternate venues for the show with the event organizers. The alternatives included closure of MacGregor Avenue and Park Lane; use of the Town Hall/Library lot; and use of the south CVB lot. Of the three alternatives suggested, the Town Hall/Library lot is preferred by the event organizers. This location would provide good public exposure and could be fenced off to control access to the area by people without tickets.

Staff recommends closing a portion of the Town Hall/Library lot for the Coolest Car Show on July 4, 2007 from 7:00 a.m. to 4:00 p.m. This area would include everything on the east side of the lot beginning at the main Library entrance, running from MacGregor Avenue on the south, to the river on the north, and US Bank to the east. It would include closing the roadway in that section and would not include any portion of the lot west of the Library door.

The Committee expressed concern that utilizing the Town Hall/Library parking lot on one of the busiest days of the summer, would not be in the best interest of downtown merchants, and questioned Norm Carver and Dick Brown, representatives of the Car Show, about the possibility of creating a runner system to drive and park the cars on in Bond Park in order to protect the grass. Chief Richardson stated that the number of parking spots lost to the event (approximately 220) would be about the same whether held in the Town Hall/Library lot or along MacGregor and Park Lane. The Trustees indicated that their preferred location for the event is Bond Park, rather than to close off the Town Hall/Library parking lot on July 4<sup>th</sup>, and with the approval of the Car Show representatives, **recommended the Coolest Car Show be held in Bond Park and along MacGregor Avenue and Park Lane, and to extend parking up MacGregor to the Bypass if inclement weather renders Bond Park unusable for displaying the cars.**

### REPORTS.

1. Municipal Court Fines – Municipal Court Judge Brown enlisted the services of Officers Meyer and Allen to assist in gathering information to be utilized to update the current court fine schedule. After conducting a comparative study of nine communities, the Officers recommended changes to the fee schedule, primarily in the area of traffic offenses. Judge Brown has the authority to adopt the new fine schedule under a Municipal Court Order, and will do so now that this information has been provided to the Public Safety Committee. Judge Brown has requested that police department staff assist the court every two years to review the fine schedule for updates and/or revisions as needed.
2. Park R-3 School District MOU – The Police Department is in the process of renewing the Memorandum of Understanding with Park School District R-3 as it relates to the School Resource Officer (SRO). The School District is requesting that, in addition to his regular school day hours, SRO Jesse Reeves be available to attend evening and weekend activities, and to conduct training sessions for staff resulting in overtime pay costs of approximately \$5,000 per year. The Town is requesting help with this overtime expense and Supt. of Schools Linda Chapman has included \$5,000 in next year's School District draft budget to cover these overtime costs. Officer Reeves provided the Committee with a brief overview of duties he performs as SRO including law enforcement responsibilities, teaching classes K-12, and counseling students and referring them to appropriate agencies.

There being no further business, Trustee Eisenlauer adjourned the meeting at 8:47 a.m.

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Cynthia Deats, Deputy Town Clerk