

Town of Estes Park, Larimer County, Colorado, September 6, 2001

Minutes of a Regular meeting of the **PUBLIC SAFETY COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 6th day of September, 2001.

Committee: Chairman Gillette, Trustees Jeffrey-Clark, Newsom
Attending: Trustee Jeffrey-Clark
Also Attending: Town Administrator Widmer, Police Chief Richardson, Fire Chief Dorman, Clerk O'Connor
Absent: Chairman Gillette, Trustee Newsom

Trustee Jeffrey-Clark called the meeting to order at 7:30 a.m.

POLICE DEPARTMENT.

Volunteer Unit Program – Executive Summary. In a memo dated August 22, 2001, an overview was presented on the 2001 Citizens Police Academy (currently 11 members). These volunteers were trained in Traffic Control and Radio Usage, and future training could include CPR/First Aid. The Unit assisted in eight special events between June 16 through August 14, and they are scheduled to assist with four additional special events through November 23rd. Chief Richardson clarified deployment of the Unit, program goals, minimum budget impact, and the Department's desire to continue the Program. A question and answer period followed concerning individual background checks, observation duties in marked vehicles (future), and the positive impact on overtime expenses. Volunteers are not armed, and they are trained not to take direct action. Pending clarification on liability, volunteer unit identities (possibly to include their attendance at the October meeting), whether any volunteers are assigned to the Schools on a rotating basis, and procedure on recruiting additional volunteers, no further action was taken pending additional information at the October Committee meeting.

EVRPD Dog Park – Solicitation of Comments on proposed sites. The District is proposing four sites for a Dog Park: Wapiti Meadow behind Ricker Bartlett Co., Wapiti Meadow Active Recreation Area, Stanley Park Fish Creek Arm, and Fish Creek Arm Natural Area. The District also submitted suggested regulations. Animal Control Officer Mary Thacker responded to the District's inquiry, and, in summary, she supported the proposed Dog Park at the Stanley Park Fish Creek Arm location, as this site would have the least impact on the wildlife (reviewed/supported by DOW Officer Spowart). The Lions Club may also be interested in assisting on this project. Two of the proposed sites are located on Town property, and if selected, it would require Town Board approval. Minimal expense is expected for fencing and a waste removal dispenser/collection bin. **The Committee recommends support of the EVRPD Dog Park proposal as presented.**

Dispatch Remodeling Project – Request Authorization to Bid. Dispatch is requesting remodeling of current space based on existing and future needs pertaining to personnel, and relocation of electronic equipment from the basement into their area. This project was previously planned in two phases with \$70,000 (electrical upgrades, relocation of the equipment and walls, new carpeting and lighting) budgeted in 2001 and \$125,000 in 2002 (radio upgrade and additional radio position). Budget adjustments are necessary as staff is seeking approval to complete the Project in 2001. A savings of \$18,000 could be realized if funds are adjusted in 2001. Staff anticipates a construction timeframe of 2½ months; Public Works Director added that an additional \$10,000 was budgeted in 2001 for panic button hardwire installation for the Finance, Public Works, Administration and Police Dept. offices that would send a alarm directly to Dispatch, and this project should be

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included in the Dispatch Remodeling Project. **The Committee recommends staff be authorized to request bids for the Dispatch Remodeling Project, to include the panic button installations, returning to the Committee with the bid results in October.**

LETA – Approval of Resolution. Annually, the Larimer Emergency Telephone Authority requests formal approval of the 911 surcharges. The fee of \$.45//mo./exchange charge remains the same. Communications Supr. Bartram noted that the proposed telephone upgrade included in the Dispatch Remodeling Project is being funded (\$170,000) by LETA. **The Committee recommends approval of the Resolution as presented.**

Street Closure Request – Longs Peak Scottish Festival. The Festival has again requested that Community Dr. from Hwy. 36 to Manford Ave. be closed, to include a one-way on Manford Ave. from Community Dr. or Woodstock Dr., and no right turns onto Manford Ave. at Community Dr. or Woodstock. **The Commends approval of the street closure request, effective Friday, September 7, 2001.**

REPORTS.

Chief Richardson reported on a recent **Youth Center Board Meeting**, and that the Dept. intends to take an active role on Youth Center—the Board is considering changing their Bylaws to include Police Department representative as a voting member.

The **Colorado Crime Prevention Conference** is being held in Estes Park, and Chief Richardson will be a guest speaker. The speech will be on “Crime Prevention in Communities under 10,000.”

Strategic Plan Presentation. Chief Richardson presented the Police Department’s proposed Strategic Plan that includes a 10-step process that requires a shared vision by all personnel within the organization, beginning with the Town Board’s vision for the community. Annual review and adoption is included. No further action was taken at this time.

The Department is working on a draft **MOU between the Park School Dist. and the Police Department** that outlines how the Department’s direct liaison (Cpl. Rose) operates with the School..

Annual Chiefs Golf Tournament. This tournament, which was originated 15 years ago by former Chief Racine, is the most popular such event in the State. A field of 124 participated, and, for first time, an Estes Park Police Department team (Kinney, Rose, Swallow and van Deutekom) placed in the top three.

FIRE DEPARTMENT.

Annual Labor Day Craft Fair – Update. This was the 19th year of this major fundraiser for the Fire Dept. Approximately \$9,974 was donated to MDA from the “Fill a Boot Campaign”, with the Dept. collect approximately \$27,000. These funds help pay for equipment, etc. The Department’s other major fundraiser, the Annual Fund Drive, is conducted every two years—the next Drive is in 2002.

There being no further business, Trustee Jeffrey-Clark adjourned the meeting at 8:17 a.m.