

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, July 10, 2008

Minutes of a Regular meeting of the **UTILITIES COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in said Town of Estes Park on the 10th day of July, 2008.

Committee: Chairman Homeier, Trustees Blackhurst and Ericson

Attending: All

Also Attending: Town Administrator Halburnt, Deputy Town Administrator Richardson, Director Goehring, Officer McFarland, Assistant Dir. Mangelsen and Clerk Williamson

Absent: None

Chairman Homeier called the meeting to order at 8:00 a.m.

WATER

Mary's Lake Water Treatment Plant (WTP) Expansion – Contract Approval.

A General Contractor/Construction bid opening was held on June 26, 2008 for Mary's Lake WTP expansion project. The project design engineer's, HDR Engineering, pre-qualified eight construction companies to bid on this project.

<u>General Contractor</u>	<u>Total Bid - (includes bid alternatives 1, 2 and 3)</u>
Aslan Construction, Inc.	\$3,574,411.00
Garney Construction	No Bid Returned
Hydro Construction Co, Inc.	\$4,545,761.00
Jennison Construction Co, Inc.	\$3,758,139.50
Moltz Construction, Inc.	\$3,477,418.50
Paramount Construction, Inc.	No Bid Returned
Stanek Construction, Inc.	\$3,655,000.00
Weaver General Construction	\$4,012,249.00

The total project cost is \$5,995,766.50 which includes the lowest bid from Moltz Construction and an additional \$2,518,348 for the Membrane Contract: GE Zenon Corporation. Staff recommends funding the project from the State Revolving Fund (SRF) in the amount of \$5,465,000 and \$850,000 from the Water Enterprise Fund for a total of \$6,340,000 to cover project expenses and a 10% contingency fund.

Sarah Clark/HDR Engineering stated the pre-qualified contractors that provided similar bids contacted HDR to further understand the scope of the project. Bids came in higher than expected due to increased costs for materials. HDR has worked with Moltz in the past and has been satisfied with their work.

Director Goehring stated the ending fund balance for the Water Department would be \$2.2 million after completion of the project and the minimum fund balance required would be \$1 million for bonding.

After further discussion, **the Committee recommends approval of the contract with Moltz Construction for the construction of the Mary's Lake Water Treatment Plan at a cost of \$3,477,418.50 from account #503-7000-580-33-32 as described above and placed on the Town Board agenda as an action item.**

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Design Policies and Standards Update – Contract Approval.

The current Water Department Design Policies and Standards were created by Black & Veach in 1989 and currently need to be updated to reflect industry and system changes. These policies and standards contain the basis for all of our construction standards, working in right-of-way requirements, types of available material, installation practices, and all of our contract and insurance requirements. All contractors who wish to build infrastructure for the Water Department are required to purchase and follow these designs and standards. This year, there is adequate funding in the Engineering account to accomplish this project. The Water Department has several large projects on the horizon which will require the extensive use of these updated policies and standards. Request for Proposals were sent to the following engineering firms:

Nolte & Associates -	\$23,083
Landmark Engineering -	\$26,850
RG Engineers -	\$ 9,770
HDR -	\$22,238
Stantec Consulting -	\$24,116

Staff recommends the proposal from RG Engineers to update the Department's Policies and Design Standards at a cost of \$9,770.

The Committee questioned the significantly lower price provided by RG Engineering. Director Goehring stated the firm is smaller and does not have the overhead of the larger firms that bid on the project. The Water Department is currently working with RG on the Reclamation District project and has been satisfied with their work.

The Committee recommends approval to contract with RG Engineers to update the Water Department Design Policy and Procedures for a cost of \$9,770 from account #503-6500-560-22-02.

YMCA Bulk Water Emergency Tap – Request Approval.

After drought and low water supply conditions in 2002 the YMCA of the Rockies requested to enter into an Emergency Supply Agreement with the Town of Estes Park in the event that either a raw water or finished water supply depletion occurred the YMCA could receive service from the Town's water supply. In 2003, the Town of Estes Park entered into a five year agreement with the YMCA, this agreement expired in January of this year and the YMCA is requesting to enter into another year Emergency Supply Agreement. **The Committee recommends approval of the Bulk Water Agreement with the YMCA.**

REPORTS.

1. Electric Terminology - Director Goehring provided the Committee with a list of acronyms used by PRPA.
2. Mary's Lake Substation – The improvements to the substation are on schedule with delivery of one transformer scheduled for early next week and the second transformer ten days thereafter.
3. Alternative Power Incentives – Director Goehring suggested the Town power all Town owned facilities with wind energy, provide energy star rebates, continue to develop a small wind program and complete lighting upgrades to Town facilities. The Committee commented the Town needs to encourage people to conserve and be a leader in demonstrating how to be green. Staff will continue to develop additional incentives.

There being no further business, Chairman Homeier adjourned the meeting at 8:49 a.m.

Jackie Williamson, Town Clerk