

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, March 15, 2007.*

Minutes of a Regular meeting of the **UTILITIES COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Town Hall in said Town of Estes Park on the 15<sup>th</sup> day of March 2007.

Committee: Chairman Homeier, Trustees Newsom and Pinkham  
Attending: All  
Also Attending: Deputy Town Administrator Halburnt, Utilities Director Goehring, Superintendent Mahany, Town Clerk Williamson  
Absent: None

Chairman Homeier called the meeting to order at 8:00 a.m.

### **PUBLIC COMMENT**

Arthur Bloom/2007 CIA attendee has been impressed by the quality of the Town employees.

### **WATER DEPARTMENT**

#### **1-Ton Truck Replacement (Vehicle 9033) - Request Approval.**

Supt. Mahany stated the Water Department requests the replacement of vehicle 9033 – 1974 Ford F-350 1-Ton Flatbed. The new truck with a utility body would be more useful to the Water Dept. than the current flatbed truck. This vehicle has 33 years of service and 32,637 miles. The Special Events Dept. would like to purchase the truck from the Water Dept. for a trade-in value of \$1,000.00.

<u>Spradley Barr Ford</u> – Ft. Collins, Co. 2007 Ford F-350 4x4 w/utility body	\$44,896.77
Trade-In – 1974 Ford 1-ton Flatbed	<u>-\$ 1,000.00</u>
Bid Price	\$43,896.77
<u>Weld County Garage</u> – Greeley Co. 2007 GMC K-3500 4x4 w/utility body	\$46,408.00
Trade-In – 1974 Ford 1-ton Flatbed	<u>-\$ 800.00</u>
Bid Price	\$45,608.00
<u>Phil Long Ford</u> - Colorado Springs, Co. 2007 Ford F-350 4x4 w/utility body	\$49,576.00
Trade-In – 1974 Ford 1-ton Flatbed	<u>-\$ 1,500.00</u>
Bid Price	\$48,076.00
<u>Transwest GMC</u> - Henderson, Co.	NO RESPONSE
<u>King GMC</u> – Loveland, Co.	NO RESPONSE

Staff recommends purchasing the new truck from Spradley Barr Ford and transferring the trade in truck to the Special Events Dept. with a \$1,000.00 payment to the Water Dept. **The Committee recommends approval to purchase a 2007 Ford F-350 4x4 with utility body from Spradley Barr Ford as budgeted in the amount of \$44,896.77 from account #502-700-580-34-42 with the old vehicle transferred to the Special Event Dept. as described above.**

#### **Truck Replacement (Vehicle 90311) - Request Approval.**

Supt. Mahany stated the Water Dept. requests the replacement of vehicle 90311 - 1997 Jeep Wrangler 4x4 that was transferred from the L&P Meter Reading Dept. to replace an old Water Dept. truck. The Water Dept. requests the purchase of a truck that is

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capable of hauling equipment and cheaper to maintain in lieu of a replacement Jeep. This vehicle has 10 years of service and 71,178 miles.

<u>Phil Long Ford</u> - Colorado Springs, Co.	
2007 Ford F-150 4x4	\$20,375.00
Trade-In – 1997 Jeep Wrangler 4x4	<u>-\$ 5,500.00</u>
Bid Price	\$14,875.00

<u>Spradley Barr Ford</u> – Ft. Collins, Co.	
2007 Ford F-150 4x4	\$19,991.00
Trade-In – 1997 Jeep Wrangler 4x4	<u>-\$ 5,000.00</u>
Bid Price	\$14,991.00

<u>Weld County Garage</u> – Greeley Co.	
2007 GMC K-1500 4x4	\$21,200.00
Trade-In – 1997 Jeep Wrangler 4x4	<u>-\$ 5,000.00</u>
Bid Price	\$16,200.00

Transwest GMC - Henderson, Co. NO RESPONSE

King GMC – Loveland, Co. NO RESPONSE

Staff recommends trading in the 1997 Jeep Wrangler 4x4 and purchasing a new 2007 Ford F-150 4x4 from Phil Long Ford for a cost of \$14,875.00 after a \$5,500.00 trade-in. **The Committee recommends approval to purchase the budgeted truck (Vehicle 90311) as outlined above at a cost of \$14,875.00 from account #502-7000-580-34-42.**

**HDR Contract for Population Projection Study – Request Approval.**

The Estes Valley Comprehensive Plan provided an estimate in 1996 of the valley's build out population. Staff would like to take the opportunity to update these numbers in conjunction with the Water Demand projections that HDR will provide this spring. This will serve both as a Comprehensive Plan build-out update and as an important element in projection of future demands on the Town's water system. A scope of work for a Population Projection study from HDR expands the Demand study area to include current and future land use with an additional cost of \$14,808.00 to be paid from funds budgeted for the Comprehensive Plan update (\$7,000.00) and from the Water Dept. (\$7,808.00).

This study is needed to perform the larger update to the Comprehensive Plan that will be performed later this year. It will also aid the Water Dept. in securing the necessary revenue bonds for upgrades to the Mary's Lake facility and will provide added confidence on future revenue projections, which could lead to improved interest rates. After further discussion, the **Committee supports the study; however, they requested the item be presented as an action item for full discussion at the March 27<sup>th</sup> Town Board meeting including discussion on the schedule for updating the Comprehensive Plan, study timeframe and adding 5-year growth rate intervals to the study scope of services.**

**Reports**

1. **Light and Power Dept. Financial Report** – Dir. Goehring reviewed the report. Committee requested Finance Officer McFarland review the financial reports at the April meeting.
2. **Annual System Flushing** – Dir. Goehring stated the annual system flushing will begin April 17<sup>th</sup> – April 20<sup>th</sup> and April 24<sup>th</sup> – April 27<sup>th</sup>. This process will also verify the condition of the hydrants.
3. **Water Financial Reports** –Dir. Goehring reviewed the report. Committee requested Finance Officer McFarland review the financial reports at the April meeting.

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4. **Electronic Committee Agenda & Supporting Documents** – Clerk Williamson reviewed the proposed changes to the Town’s website that would provide an electronic version of the Committee agenda with links to the supporting documents. The Committee requested an update in three months to review the number of hits on the website to determine the value in providing this service for the other Committees and Town Board.

There being no further business, Chairman Homeier adjourned the meeting at 8:55 a.m.

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Jackie Williamson, Town Clerk