

**RECORD OF PROCEEDINGS**

*Town of Estes Park, Larimer County, Colorado, July 20, 2006.*

Minutes of a Regular meeting of the **UTILITIES COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in Town Hall in said Town of Estes Park on the 20<sup>th</sup> day of July, 2006.

- Committee: Chairman Homeier, Trustees Newsom and Pinkham
- Attending: Chairman Homeier and Trustee Newsom
- Also Attending: Town Clerk Williamson, Finance Director McFarland, Deputy Town Clerk Schares, Acting Public Works Director Goehring, Public Works Supt. Mahany
- Absent: Trustee Pinkham

Chairman Homeier called the meeting to order at 8:00 a.m.

**PUBLIC COMMENT**

None.

**LIGHT & POWER DEPARTMENT**

**Funding/Discount for Aquatic Center – Request Approval.** Town Clerk Williamson stated the School and EVRPD have requested financial assistance from the Town for operation of the Aquatic Center. The request for a discount on utilities and/or a cash donation was presented at the July 11, 2006 Town Board meeting and referred to this meeting for further action. The estimated cost of electricity and water for the Aquatic Center is approximately \$30,000 annually. The School has budgeted \$6,000 annually for water and past years usage of electricity was \$28,561. Water usage can not be determined because the water is internally metered and the meter has not been working properly. Trustee Homeier stated this is an unexpected expense and he would like to see this as an action item at the next Town Board meeting. Finance Director McFarland stated the discount would be foregone revenue and the actual cost to the Town would be the cost of power. Town Clerk Williamson stated the subsidy requested is based on past usage to encourage the Aquatic Center to conserve energy and water. **The Committee recommended presenting the discount options to the Town Board at the July 25, 2006 meeting as an action item.**

**Duty Truck Replacement – Request Approval.** Public Works Superintendent Mahany explained the Light & Power Department budget includes \$42,000.00 for the replacement of vehicle 933120C, 2000 F350 4x4 Truck w/Utility Body. This vehicle is 6 years old with 64,800 miles and is within the Town’s replacement parameters (Replacement Type 5, 50,000 – 60,000 miles or 5 - 6 years). This truck has had rough usage and is currently costing approximately \$.72 per mile to operate, rather than the normal rate of \$.45.

- Spradley Barr - Ft. Collins, Co.  
 2007 Ford F350 4x4 Truck w/Utility Body.....\$39,079.00  
 Trade-in: Truck 93320C  
 2000 Ford F350 4x4 Truck w/Utility Body .....\$ 8,000.00  
**Bid Price: \$ 31,079.00**
- Transwest GMC - Henderson Co.  
 2007 GMC 3500 4x4 Truck w/Utility Body .....\$40,838.00  
 Trade-in: Truck 93320C  
 2000 Ford F350 4x4 Truck w/Utility Body... .....\$ 9,001.00  
**Bid Price: \$ 31,837.00**

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- Phil Long Ford - Colorado Springs, Co.  
2007 Ford F350 4x4 Truck w/Utility Body.....\$40,847.00  
Trade-in: Truck 93320C  
2000 Ford F350 4x4 Truck w/Utility Body .....\$ 9,000.00  
Bid Price: \$ 31,847.00
- Weld County Garage – Greeley, Co.  
2007 GMC 3500 4x4 Truck w/Utility Body .....\$41,735.00  
Trade-in: Truck 93320C  
2000 Ford F350 4x4 Truck w/Utility Body .....\$ 6,000.00  
Bid Price: \$ 35,735.00

Staff recommends trading the 2000 F350 4x4 Truck w/Utility Body for a new 2007 Ford F350 4x4 Truck w/Utility Body from Spradley Barr in Fort Collins, CO for a cost of \$31,079.00. **The Committee recommends approval to purchase the budgeted truck as outlined above at a cost of \$31,079.00 (Account# 502-7001-580.34-42).** Town Clerk Williamson requested a presentation at the next Public Works Committee meeting to explain the vehicle replacement types.

**Vehicle Replacement – Request Approval.** Superintendent Mahany explained the Light & Power Department budget includes \$25,000.00 for the replacement of Vehicle 93319B, 1996 4x4 Jeep Cherokee. This vehicle is 10 years old with 88,000 miles and is within the Town’s replacement parameters (Replacement Type 1, 80,000 – 90,000 miles or 10 years).

- Weld County Garage – Greeley, CO  
2007 GMC 1500 4x4 Pickup .....\$22,250.00  
Trade-in: Truck 93319B  
1996 4x4 Jeep Cherokee .....\$ 3,000.00  
Bid Price: \$ 19,250.00
- Transwest GMC – Henderson, CO  
2007 GMC 1500 4x4 Pickup .....\$22,368.00  
Trade-in: Truck 93319B  
996 4x4 Jeep Cherokee .....\$ 2,801.00  
Bid Price: \$ 19,567.00
- Spradley Barr Ford – Ft. Collins, CO  
2007 Ford F150 4x4 Pickup.....\$21,665.00  
Trade-in: Truck 93319B  
1996 4x4 Jeep Cherokee.....\$ 2,000.00  
Bid Price: \$ 19,665.00
- Phil Long Ford - Colorado Springs, CO  
2007 Ford F150 4x4 Pickup .....\$22,350.00  
Trade-in: Truck 93319B  
1996 4x4 Jeep Cherokee .....\$ 1,850.00  
Bid Price: \$ 20,500.00

Superintendent Mahany explained the cutoff date for the 2007 vehicle is Friday and he will need to do a verbal order. If the Town Board chooses to not purchase the vehicle, the Town will be under no obligation to complete the purchase. Staff recommends trading the 1996 F350 4x4 Jeep Cherokee for a new 2007 GMC 1500 4x4 Pickup from Weld County Garage in Greeley, CO for a cost of \$19,250.00. **The Committee recommends approval to purchase the budgeted truck as outlined above at a cost of \$19,250.00 (Account# 502-7001-580.34-42).**

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**Reports**

1. Light and Power Dept. Financial Report – At Trustee Homeier's request Director McFarland gave an in depth review of the financial report. He stated the Town is approximately \$50,000 behind schedule on Light and Power revenue; however staff believes the Town will meet budget by the end of the year. Acting Public Works Director Goehring stated the budget only reflects a 1% rate increase and the actual increase in 2006 was 2.5%. He stated the short fall in revenue is due to having a warm spring, which should level out in the fall.
2. Wireless Internet Sites – Acting Public Works Director Goehring stated the Town has been contacted several times regarding possible usage of the Town's utility poles for wireless internet sites. The equipment used for the internet site is approximately 3.5 feet and would have to be attached to the poles at least four feet below the existing cable franchise equipment, approximately 15 feet off the ground. The current internet providers use fiber optic and wireless connections. Staff recommends waiting for technology to become more compatible with our system. Town Clerk Williamson IT suggested contacting Cingular Wireless and having the companies use their tower on Prospect Mtn.

**WATER DEPARTMENT**

**Reports**

1. Water Dept. Financial Report – Director McFarland reviewed the financial report. Water is currently ahead of budget. Director Goehring stated the increase in revenue should level out and end the year on budget.
2. Water Line Replacement Line In Bureau of Reclamation Subdivision –Director Goehring explained the Town has been contacted by the Estes Park Sanitation District requesting the Town's cooperation in separating the water and sewer mains in the Bureau of Reclamation Subdivision. The water and sewer mains were installed in the late 1930's and were intended to be used for approximately 10 years. The sewer mains would be replaced in the existing easements and the water mains would be relocated to the street. Staff will recommend budgeting \$150,000 annually for the next 6-8 years to complete the project.
3. Safe Drinking Water Act Update –Director Goehring stated there are a large number of regulations the Water Department must follow. There are some fairly expensive regulations coming in the near future. The Water Department is currently able to meet the regulations, but upgrades are needed to meet upcoming regulations.
4. The Town experienced a brown out on June 4, 2006 that lasted approximately 4 hours. 2 lines were lost in the Valley and there was not enough power to feed Estes Park. Platte River Power Authority has provided a report on how to prevent future brown out. The Town will incorporate some safety measures in the future.

There being no further business, Chairman Homeier adjourned the meeting at 9:08 a.m.