

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, June 15, 2006.

Minutes of a Regular meeting of the **UTILITIES COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in Town Hall in said Town of Estes Park on the 15th day of June, 2006.

Committee: Chairman Homeier, Trustees Newsom and Pinkham
Attending: Chairman Homeier and Trustee Newsom
Also Attending: Town Clerk Williamson, Finance Director McFarland, Deputy Town Clerk Schares, Line Supt. Steichen, Water Supt. Boles
Absent: Trustee Pinkham

Chairman Homeier called the meeting to order at 8:00 a.m.

PUBLIC COMMENT

None.

LIGHT & POWER DEPARTMENT

RFP for 2006 Town of Estes Park Financial Plan – Request Approval. Finance Director McFarland stated that in May 2006 the Town requested a Scope of Services for a financial plan for the General, Community Reinvestment, Light & Power, and Water Funds. Also to be included was an evaluation of the proposed 2008 Mary's Lake Substation Treatment Plant project. Two bids were received; Red Oak Consulting for \$78,300 and HDR for \$56,260. A previous study was completed with Black & Veatch; however, they declined to bid. The information obtained would be used for the 2007-2008 budgeting process and bonding for the proposed Mary's Lake Substation project. Funding for the financial plan is budgeted in the Water and L&P Funds under Engineering. Staff recommends reviewing the proposals, making a recommendation directly to the Town Board for approval due to the time constraints. **The Committee requested that Finance Director McFarland review proposals with Public Works Utilities Superintendent Bob Goehring and forward a recommendation to the Committee via email. The resulting recommendation will be presented to the Town Board at the June 27, 2006 meeting as an action item.**

Reports

1. Light and Power Dept. Financial Report – Dir. McFarland reviewed the report.
2. Water Dept. Financial Report – Dir. McFarland reviewed the report.

McFarland noted that both Enterprise Funds appear to be operating well within budgeted parameters.

Chairman Homeier requested staff provide explanations for anything unusual in the monthly financial reports.

There being no further business, Chairman Homeier adjourned the meeting at 8:28 a.m.

Suzy Schares, Deputy Town Clerk