

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, April 20, 2006.*

Minutes of a Regular meeting of the **UTILITIES COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 20<sup>th</sup> day of April 2006.

Committee: Chairman Homeier, Trustees Newsom and Pinkham

Attending: All

Also Attending: Administrator Repola, Public Works Director Linnane, Finance Director McFarland, Town Clerk Williamson

Absent: None

Chairman Homeier called the meeting to order at 8:00 a.m.

### **LIGHT & POWER DEPARTMENT**

#### **2006 Operating Plan – Request Approval.**

Dir. Linnane stated the 2006 Operating Plan will focus on the modeling and preliminary design for the Mary's Lake Substation and electrical system through an Intergovernmental Agreement (IGA) between the Town of Estes Park and Loveland Public Works. Loveland has provided a draft agreement that will be reviewed by Attorney White. Loveland's engineering staff estimates 500 hours at a cost of \$35,000 (Engineering cost of \$77/hr.) to complete the modeling by September. In addition, the Public Works Department requests the purchase of three ArcView software licenses to manipulate the model created by Loveland for outages and system improvements at a cost of \$18,000.

Dir. Linnane clarified the new substation and electrical system will be designed for maximum build out and/or 20 years. Platte River will provide the historical data on loads to forecast the capacity of the new substation. After further discussion, the **Committee recommends approval of the IGA with Loveland for engineering services at a cost up to \$35,000 from the Light and Power engineering budget and the purchase of three ArcView software licenses at \$18,000 from the Light and Power software budget.**

#### **2006 & 2007 Tree Trimming of Overhead Power Lines – Request Approval.**

The Light & Power Department budget includes \$70,000 for the purpose of trimming trees that lie in or near the overhead power lines. This is a continual process that benefits the system through increased reliability and safety. The following bids were received for 800 hours of service from a two-person crew:

- 1) Asplundh Tree Expert  
Year 2006: \$58,608    Year 2007: \$60,656
- 2) Wright Tree Service  
Year 2006: \$74,056    Year: 2007: \$75,280
- 3) Foothills Tree Experts  
Year 2006: \$142,400    Year 2007: \$148,800
- 4) Davey Tree Surgery Company- (NO BID)

Staff recommends the bid from Asplundh Tree Expert for 2006 and 2007 to trim trees in Estes Park with an emphasis on the Big Thompson Canyon, Glen Haven and Allenspark. **The Committee recommends approval of the contract with Asplundh**

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**Utilities Committee – April 20, 2006 - Page 2**

**Tree Expert at a cost of \$58,608 for 2006 and \$60,656 for 2007 with the second year contingent upon funding.**

**Reports**

1. Light and Power Dept. Financial Report – Dir. Linnane and Dir. McFarland reviewed the report.

**WATER DEPARTMENT**

**Reports**

1. Water Financial Data – Dir. Linnane and Dir. McFarland reviewed the report.

There being no further business, Chairman Homeier adjourned the meeting at 8:50 a.m.

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Jackie Williamson, Town Clerk