

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, August 18, 2005

Minutes of a Regular meeting of the **UTILITIES COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in said Town of Estes Park on the 18th day of August, 2005.

Committee: Chairman Jeffrey-Clark, Trustees Newsom and Pinkham
Attending: All
Also Attending: Town Administrator Repola, Public Works Director Linnane, Utilities Supt. Goehring, Finance Director McFarland, Town Clerk Williamson
Absent: None

Chairman Jeffrey-Clark called the meeting to order at 8:00 a.m.

LIGHT & POWER DEPARTMENT.

Christmas Display Installation & Maintenance Contract – Request Approval. Dir. Linnane reported 2 bids were received on July 29th for the 2005/2006 Christmas display installation, maintenance, and dismantling. The installation shall take place prior to Thanksgiving and be removed in February. The contract is based on full performance as outlined in the specifications, which includes (7) displays, lights, and rebar trees:

	<u>2005</u>	<u>2006</u>
Estes Valley Home and Garden	\$49,400	\$51,400
T.A. Enterprises	\$54,430	\$56,300

The **Committee recommends approval of the 2-year bid in the amount of \$49,400/\$51,400 for 2005/2006 submitted by Estes Valley Home and Garden Center and up to \$15,000/yr. for supplies as budgeted 2005 and 2006 Christmas Display subject to appropriations and performance.**

REPORTS.

1. Light and Power Dept. Financial Data – Dir. McFarland reviewed the report.
2. Water Financial Data – Dir. McFarland reviewed the report.
3. Santa Display – Administrator Repola informed the Committee that staff has reviewed the Knoll-Willow Master Plan and performed a site review to determine a location for the Santa display. A lighter Santa display has been discussed to decrease the disturbance on the Knoll-Willow environment. Randy McNeil (local artist/welder) has been contacted to design a lighter weight Santa display patterned after the current display and placed on the Knoll or hung from the cliff wall of the Knoll. Mr. McNeil has suggested to staff that the display could be made from a lightweight and durable aluminum.
4. MacGregor Water Tank – Construction resumed during the 3rd week in July with the walls completed and the internal roof supports poured. The roof will be poured mid September and back filling of the tank will take place shortly thereafter. The current shut down date for construction in October 1st.

Chairman Jeffrey-Clark adjourned the meeting at 8:38 a.m.

Jackie Williamson, Town Clerk