

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, April 14, 2005.

Minutes of a Regular meeting of the **UTILITIES COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 14th day of April 2005.

Committee: Chairman Jeffrey-Clark, Trustees Newsom and Pinkham

Attending: Chairman Jeffrey-Clark and Trustee Newsom

Also Attending: Town Administrator Repola, Public Works Director Linnane, Community Development Director Joseph, Utilities Supt. Goehring Senior Electrical Engineer Matzke, Assistant to the Senior Electrical Engineer Mangelsen and Deputy Clerk Williamson

Absent: Trustee Pinkham

Trustee Jeffrey-Clark called the meeting to order at 8:00 a.m.

LIGHT AND POWER DEPARTMENT.

Moraine/Elkhorn Traffic Light Painting – Request Approval.

Staff is requesting approval to contract with Estes Park Painting and Decorating Inc. to paint the Moraine/Elkhorn intersection traffic lights. In 2004, this project was advertised and no bids were submitted. This year, a price has been negotiated with Estes Park Painting and Decorating to paint the traffic lights including traffic control at a cost of \$8,665. This price is competitive with previous year's bids from the same company. This project will begin in May and be completed in 2 days.

Trustee Newsom questioned why CDOT was not maintaining the traffic posts. CDOT supplies and maintains galvanized posts; however if a municipality requests painted posts the municipality must maintain them.

The Committee recommends approval of the contract with Estes Park Painting and Decorating Inc. to paint the traffic lights at the Moraine/Elkhorn intersection at a cost of \$8,665.

Habitat for Humanity Water Tap Waiver – Request Approval.

Habitat for Humanity is requesting a single-family residential water tap fee waiver for 654 Halbach Lane. Habitat agrees to repay the tap fee should the property be sold on the open market prior to the passage of 10 years. They also agree to comply with all Town ordinances, codes, and other Town requirements. The cost of the tap fee is \$7,600 (Water Fund reimbursed from the General Fund). **The Committee recommends approval of the tap fee waiver as presented.**

WATER DEPARTMENT.

Estes Valley Recreation and Park District (EVRPD) Request to Lease 75 Ac. Ft. of Town-Owned Water Rights – Request Approval.

In 2004, the EVRPD and the Park R-3 School District requested and received 75 ac. ft. of Town-leased CBT water rights and are requesting the same for 2005 at \$50/ac. ft. The following 2005 projections involve water rights use, not actual water use.

- The 2005 water rights available to the Town are projected at over 1,500 ac. ft.
- The 2005 water rights use is projected at approximately 900 ac. ft.

An intergovernmental agreement similar to last year's agreement would be prepared by Town Attorney White and signed by the parties. The lease would be contingent upon

RECORD OF PROCEEDINGS

Utilities Committee – April 14, 2005 - Page 2

available water supplies and would again be made part of the agreement. Revenue from the lease would be \$3,750.

Director Linnane stated that in past years, Town Attorney White has leased extra water rights with some success. Linnane will contact White to continue this practice.

The Committee recommends approval of the EVRPD/School District request to lease 75 ac. ft. of Town-owned water rights at \$50/ac. ft., as outlined above.

Reports

- The Committee reviewed financial reports for the Light & Power and Water Departments through the month of March.
- Construction on the water tank located on MacGregor will not begin until August for the protection of the bighorn sheep. Administrator Repola suggested a letter be sent to Rick Spowart, Dept. of Wildlife, requesting the department allow the Town to commence construction this Spring.
- Water accountability is at 88%.
- Water main flushing has begun and will continue for the next 2 weeks with 2 million gallons of water flushed through the system.

Director Linnane stated that Richard Matzke's last day of employment is Friday. He thanked Matzke for all his assistance throughout his tenure. The Committee thanked Matzke for his time, effort and professionalism and wished him luck.

Director Linnane stated ESE, a consulting firm used by the Department in the past, will be contacted to refamiliarize themselves with the Town's system in order to provide support during an emergency. Platte River Power Authority has also offered their services with substation system controls and the SCADA system.

There being no further business, Chairman Jeffrey-Clark adjourned the meeting at 8:42 a.m.

Jackie Williamson, Deputy Town Clerk