

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, August 12, 2004

Minutes of a Regular meeting of the **UTILITIES COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 12th day of August, 2004.

Committee: Chairman Jeffrey-Clark, Trustees Newsom and Pinkham

Attending: All

Also Attending: Town Administrator Widmer, Public Works Director Linnane, Utilities Dir. Goehring, Construction/Facilities Mgr. Sievers, Sr. Electrical Engr. Matzke, Assistant Mangelsen, Clerk O'Connor

Absent: None

Chairman Jeffrey-Clark called the meeting to order at 8:00 a.m.

FALL RIVER CORRIDOR 8" WATER LINE AND STORAGE TANK – REQUEST ACCEPTANCE OF COST PROPOSAL.

Directors Linnane and Goehring reviewed the proposed project and drawings that will increase fire protection to Fall River Estates, the area currently being served, and future growth. Project particulars include:

1. 1,600' of new 8" water main from Fish Hatchery Rd. to a new 300,000-gallon below-ground concrete storage tank to be constructed on property just west of McGregor Mtn. Lodge/Hwy. 34
2. A vault and control valve located at the existing 100,000-gallon storage tank in Fall River Estates.
3. Miscellaneous electric and SCADA control components necessary for remote operation of the pumps. (Data from both tanks will be used to control the pump system; this updates existing 1988 SCADA equipment at the Fall River Estates pump house and tank.)

Due to the eminent commercial annexation in the Fall River area, this project is an important element. The winter construction schedule should not be an issue due to the rock surface, thus the completion target of March, 2005 should be met.

Cornerstone Engineering/Cornerstone Construction Concepts, Inc. has submitted a proposal in the amount of \$714,049, and Cornerstone will serve as the General Contractor. \$760,000 is the budgeted amount. The **Committee recommends acceptance of the proposal in the amount of \$714,049 submitted by Cornerstone Engineering/Cornerstone Construction Concepts, Inc.**

CHRISTMAS DECORATION PROJECT – REQUEST APPROVAL OF PRIVATE CONTRACTOR FOR INSTALLATION.

The Dept. has completed a cost-benefit comparison on the privatization v. in-house installation of the Christmas decorations that includes eight scenes, 120 rebar Christmas Trees, and string lights installed on 190 trees.

This analysis portion focused on tangible and intangible in-house and out-of-house costs and benefits of each. Based on the report, staff is recommending the private contractor practice for installation of the Christmas decorations be continued.

RECORD OF PROCEEDINGS

Utilities Committee – August 12, 2004 – Page 2

The Committee received clarification on potential employee overtime costs and skilled v. manual labor, customer service, maintenance once installation is complete, scheduled projects that could be delayed with the return of this project in-house, and potential time and weather-related risks to the Christmas Parade and decoration project as a whole. Thus, **based on the analysis and clarification/discussion, the Committee recommends retaining the privatization of the Christmas Decoration Project.**

REPORTS.

Light and Power:

- Financial Data. The Committee received a review of the monthly financial report and graphs for July.
- Charter Communications. Recently, Trustees and staff have been receiving citizen grievances lodged against Charter Communications; thus, **the Committee officially requested Charter attend either the September or October Committee Meeting.**

Water:

- Financial Data. The Committee received a review of the July monthly financial report and graphs.
- Projected Water Rights Surplus. Based upon a Year-end Projected Water Rights Surplus with Actual Up to Date Monthly Use Report, the projected surplus is 469 ac. ft.

There being no further business, Chairman Jeffrey-Clark adjourned the meeting at 8:46 a.m.

Vickie O'Connor, CMC, Town Clerk