

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, February 14, 2002

Minutes of a Regular meeting of the **LIGHT AND POWER COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 14th day of February, 2002.

Committee: Chairman Jeffrey-Clark, Trustees Habecker and Newsom

Attending: All

Also Attending: Town Administrator Widmer, Light & Power Director Matzke, Museum Director Kilsdonk, Assistant to the Director Mangelsen, and Clerk O'Connor

Absent: None

Chairman Jeffrey-Clark called the meeting to order at 8:00 a.m.

(1) BALDPATE-BIG OWL THREE-PHASE UPGRADE and (2) BIG THOMPSON THREE-PHASE CONVERSION – REQUEST APPROVAL TO AWARD CONSTRUCTION CONTRACT.

Both of these projects were recommended in the Long Range Plan performed by Electrical Systems Consultants (ESC) and adopted by the Town Board in 1996. These projects were also included in the Town's resolution of intent to reimburse itself from proceeds of the sale of electric revenue bonds.

The Baldpate to Big Owl project was included in the 2001 Budget at a level of \$650,000. The Big Thompson Three Phase Conversion Project was budgeted in 2002 in amount is \$390,000. Staff received two qualified bids for the projects, and the lowest combined bid is \$758,935.65 by Hamlin Electric. Light and Power will furnish the material for these projects. The combination of the construction contract and material costs should be within the total budget amount for these projects. (\$1,040,000). The projects will begin in March, and the completion date of the Big Thompson Project is anticipated by Memorial Day weekend.

Following discussion, **the Committee recommends that the construction contract for the Baldpate to Big Owl Three Phase Upgrade and the Big Thompson Three Phase Conversion project be awarded to Hamlin Electric at a cost of \$758,935.65. Award of these contracts will require an amendment to the 2002 Budget to include the funding for the Baldpate to Big Owl Project (\$650,000) that was not expended in 2001.**

ESTES SUBSTATION DUCT EXTENSION – REQUEST APPROVAL OF CHANGE ORDER.

The Estes Substation Duct Extension Trenching and Installation Contract was awarded to Drake Contractors in November 2001 at a cost of \$27,415. The job is complete and staff has received and negotiated a change order request in the amount of \$3,823.16 to cover the cost of items not included in the original contract (additional flow fill, curb and gutter, frost removal, and incidental conduit materials). The original contract was within the 2001 Budget amount of \$180,000. The change order request will be charged against the 2002 Budget.

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The additional items included in the charge order request were not included in the original contract and were necessary for completion of the work. **The Committee recommends approval of the change order in the amount of \$3,823.16.**

FALL RIVER HYDRO PLANT BRIDGE – REQUEST APPROVAL TO PURCHASE BRIDGE AND AWARD ADDITIONAL SITE WORK.

The Town contracted with Van Horn Engineering in July 2001 to provide engineering design services for a pedestrian bridge at the Fall River Hydro Plant Museum. The design work is nearing completion and Van Horn has negotiated a proposal from Continental Bridge to furnish a 55'x5' steel bridge, meeting the engineering specifications, at a cost of \$22,231. John Spooner/Van Horn Engineering further clarified the bridge structure (including lighting, materials, length, floodplain, locked gating), stated Continental Bridge has provided bridges for several Estes Park projects, such as the Lake Estes Pedestrian Trail, Riverwalk, and Confluence Park, and distributed an Engineer's Estimate. The bridge construction completion date is anticipated in April-May.

Discussion on a landscaping proposal (additional) from Town Administrator Widmer Enterprises was postponed to the March meeting, pending receipt of shop drawings.

The 2001 Budget included \$70,000 for installation of this bridge; the total cost of engineering services (\$3,950), additional site work, and the bridge itself are within the original budget amount.

The Committee recommends approval of the bridge purchase from Continental Bridge at a cost of \$22,231. Completion of the bridge project will require an amendment to the 2002 Budget by approximately \$34,000 to fund the bridge purchase and additional site work.

REPORTS.

Platte River Power Authority. Director Matzke reported on a Special Board Meeting whereby PRPA approved bonds to take advantage of low bond market rates, refund existing debt, and provide a future reserve fund.

The Committee reviewed the monthly **Financial Reports for year-end 2001, and graphs for January, 2002.**

Project Updates: (1) wind damage report; (2) nearing the RFP stage to solicit bids for cable installation from the Estes Substation to Mall Road; (3) street light fixture demonstration project, 4 fixtures have been installed in Bond Park.

Staff is to investigate and confirm responsibility for the paint on the traffic lights as they are in need of maintenance.

There being no further business, Chairman Jeffrey-Clark adjourned the meeting at 8:59 a.m.

Vickie O'Connor, CMC, Town Clerk