

## **Town of Estes Park, Larimer County, Colorado, January 10, 2002**

Minutes of a Regular meeting of the **LIGHT AND POWER COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 10<sup>th</sup> day of January, 2002.

Committee: Chairman Jeffrey-Clark, Trustees Habecker and Newsom  
Attending: Chairman Jeffrey-Clark and Trustee Newsom  
Absent: Trustee Habecker  
Also Attending: Town Administrator Widmer, Light & Power Director Matzke, Deputy Town Clerk van Deutekom

Chairman Jeffrey-Clark called the meeting to order at 8:00 a.m.

### **POLICY AND PROCEDURE MANUAL – LINE EXTENSION POLICY – AMENDMENT.**

Director Matzke presented amendments to the Light & Power Policy and Procedure Manual regarding a five-year contract for commercial connection extensions under the following conditions:

1. Extension cost must exceed \$1,000 per connection
2. In lieu of a prorated refund, new connections would be included in the 20% annual credit.
3. Total credit will not exceed original contract amount.

For residential and commercial service upgrades, the 20% credit would be determined by subtracting the base electrical cost from the electric cost each year of the contract. The base electric cost would be the total electric costs on the existing service the twelve months immediately preceding the contract date. There have been a total of 31 commercial line extensions exceeding \$1,000 since January 1997 for an average impact to electric revenues of \$27,175 per year.

**The Committee recommends approval of the amendments to the Policy and Procedure Manual as presented.**

### **BLACK CANYON LOOP TRENCHING CONTRACT CHANGE ORDER – APPROVAL.**

Director Matzke presented a change order request of \$1,015.45 from Duell Excavating to cover the cost of additional trench required for the Black Canyon Subdivision Loop Trenching project. The change order will be funded from 2001 Budget.

**The Committee recommends approval of the change order request of \$1,015.45 from Duell Excavating as presented.**

### **REPORTS**

**Platte River Power Authority (PRPA):** Director Matzke reported that the 2002 Budget was approved. Mayor Baudek was elected as Secretary of the Board of Directors. The first of the gas turbine units (Unit A) has been installed and should be on-line this summer. Units B and C should be delivered later this year.

**Financial Report:** The November and December graphs were reviewed and discussed.

**Project Updates:**

The **Black Canyon Loop** project is complete.

The **Estes Duct Bank extension** concrete vaults have been installed and conduit and trenching are near completion.

A pre-bid meeting for the **Big Thompson Three Phase and Baldpate Three Phase** projects is scheduled today.

Looping upgrades are underway in the **Windcliff Subdivision** to improve service to the area.

The remaining poles for the **Bond Park demonstration lighting project** have yet to arrive. The poles should be shipped next week.

An article on the **Fall River Hydroelectric Plant** appeared in *Colorado History Now*, a newsletter of the Colorado Historical Society. Copies were distributed.

There being no further business, Chairman Jeffrey-Clark adjourned the meeting at 8:38 a.m.

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Rebecca van Deutekom, Deputy Town Clerk