

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, July 20, 2005*

Minutes of a Regular meeting of the **ESTES PARK URBAN RENEWAL AUTHORITY** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 20<sup>th</sup> day of July, 2005.

Committee: Chairman Wasson, Commissioners Ericson, Little, Steige, Swank, Repola, and Wilcocks

Attending: Vice Chairman Swank, Commissioners, Ericson, Repola, Steige, and Wilcocks

Also Attending: EPURA Executive Dir. Smith, Deputy Town Clerk Williamson

Absent: Chairman Wasson and Commissioner Little

Vice Chairman called the meeting to order at 8:00 a.m.

### **MINUTES.**

The minutes of the regular meeting held June 15, 2005 were approved.

### **COMMUNITY COMMENTS.**

None.

### **COMMISSIONER COMMENTS.**

Commissioner Wilcocks reported that CACEP purchase of Unit E at Riverspointe Downtown is progressing well and the public notes should be available next week. CACEP's open house last week spurred a lot of public interest.

### **STAFF REPORT/PROJECTS.**

#### **Executive Director's Report.**

1. Performance Park Sound System – Dir. Smith received a letter from MountainSong Music withdrawing their proposal to upgrade the sound system.
2. Signage – Temporary signage has been placed near the Visitor Center for the riverwalk and parking lots. These signs will be replaced with the official signs as the signage plan is implemented.
3. Channel 4 Investigation – Dir. Smith reported all documents requested by Channel 4 have been sent. No further communication has occurred.

### **RESOLUTION 366 – AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH DESIGN STUDIOS WEST TO PERFORM A PRELIMINARY PLANNING STUDY FOR THE CLEAVE STREET AREA.**

Director Smith read Resolution #366 authorizing the Chairman to enter into a contract with Design Studios West to perform a preliminary planning study for the Cleave Street area. Discussion was heard regarding the final product, the need to interview adjacent property owners, and whether or not money would be available to complete needed improvements. Dir. Smith stated DSW will provide a conceptual plan for the area to improve the aesthetics and increase parking. He reminded the Commissioners this item was approved at the annual goal setting retreat last February.

After further discussion it was **moved and seconded** (Repola/Steige) **Resolution #366 be approved**, and it passed. Those voting "Yes" Repola, Wilcocks and Steige. Those voting "No" Ericson.

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**RESOLUTION 367 – AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH DESIGN STUDIOS WEST TO PERFORM DETAILED PLANNING OF THE SOUTH PARKING LOT TO SERVE THE NEW VISITORS CENTER.**

Director Smith read Resolution #367 authorizing the Chairman to enter into a contract with Design Studios West to perform detailed planning and preparation of construction documents for the south parking lot to serve the new visitors center. It was **moved and seconded** (Steige/Wilcocks) **Resolution #367 be approved**, and it passed unanimously.

Whereupon, Vice Chairman Swank adjourned the regular meeting at 8:50 a.m.

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Jackie Williamson, Deputy Town Clerk