

## RECORD OF PROCEEDINGS

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### ***Town of Estes Park, Larimer County, Colorado, September 17, 2003***

Minutes of a Regular meeting of the **ESTES PARK URBAN RENEWAL AUTHORITY** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 17<sup>th</sup> day of September 2003.

Committee: Chairman Putney, Commissioners Jarolimek, Little, Steige, Swank, Wasson, Widmer

Attending: All

Also Attending: Executive Director Smith, Finance Director Brandjord, and Deputy Clerk van Deutekom

Absent: None

Chairman Putney called the meeting to order at 8:00 a.m.

#### **AGENDA.**

Chairman Putney amended the Agenda to remove consideration of Resolution 339, acceptance of the 2002 Audit. There being no objection, the Agenda was approved with the noted change.

#### **MINUTES.**

It was **moved and seconded** (Widmer/Jarolimek) **the minutes of the regular meeting held August 20, 2003 be approved**, and it passed unanimously.

#### **COMMUNITY COMMENTS.**

None.

#### **COMMISSIONER COMMENTS.**

Commissioner Wasson and Director Smith attended a recent preconstruction meeting regarding the kayak course and adjacent Riverwalk. Commissioner Wasson commended Director Smith on his ability to successfully manage EPURA projects, noting the significant level of coordination and planning involved with any type of construction.

Commissioner Widmer noted that sales tax revenues for July are up 10.7% from last year. Chairman Putney reported that park visitation in August was up 5.5%, however, year-to-date figures are still down 1.28%.

**RESOLUTION #339 – APPROVAL AND ACCEPTANCE OF THE FISCAL YEAR 2002 AUDIT.** The Audit documents were unavailable at the time of the meeting; therefore, this item was removed from the Agenda.

**RESOLUTION #334 – APPROVAL OF PROJECTS TO BE FUNDED WITH BOND PROCEEDS AND APPROVAL OF BOND DOCUMENTS.** Director Smith presented Resolution #334 authorizing the issuance of tax increment revenue refunding and improvement bonds in the aggregate principal amount not to exceed \$5,000,000 to pay off the existing Conference Center bonds and to finance the completion of the remaining major components of the West Corridor Plan, including the construction of the Riverwalk and related amenities westward across Moraine Ave. to W. Elkhorn Ave., Wiest Dr. parking improvements, and continuation of the kayak course and redevelopment of the Bob's Amoco site. It was **moved and seconded** (Wasson/Widmer) **Resolution #334 be approved**, and it passed unanimously.

**CONSIDERATION OF PREPARATION OF TECHNICAL BROCHURE RELATIVE TO SOUND EQUIPMENT IN PERFORMANCE PARK.** Commissioner Swank explained the need for the preparation of a technical information brochure detailing the stage

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dimensions/capacity and sound equipment at Performance Park. Director Smith will design the brochure from specifications provided by Thorp Associates, Design Studios West (DSW), and Ward Durrett and return to the Board for approval.

**STAFF REPORT/ PROJECTS.**

**Executive Director's Report.** 1) Construction of the **kayak course** is underway and progressing well. 2) Chairman Putney, Commissioners Jarolimek and Wasson, Director Smith, and Business Development Pickering met with DSW to discuss concepts and logos for the **signage marketing project**. 3) Concepts for the **Performing Arts Theatre** project will be presented to the Town Board on October 28<sup>th</sup>. 4) the Mayor requested that EPURA consider acknowledging Leonard C. Molander, who initially donated the Performance Park property. Director Smith will research recognition options and report his findings to the Board. 5) Director Smith will attend the Annual Conference for Community Revitalization in Montrose. The Performance Park project has been submitted for various awards with numerous organizations.

Commissioner Widmer discussed the status of the Intergovernmental Agreement (IGA) with the Town of Estes Park. Town Attorney White will rewrite the IGA to reference the payoff for the bonds and return to the Town Board for approval. The specific financial aspects of the IGA will not change. Concluding all discussion, it was **moved and seconded** (Widmer/Wasson) **Chairman Putney be authorized to sign the revised IGA, as outlined above, following Town Board approval**, and it passed unanimously.

There being no further business, Chairman Putney adjourned the meeting at 8:28 a.m.

The next regular meeting will be October 15, 2003.

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Rebecca van Deutekom, CMC, Deputy Town Clerk