

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, August 21, 2002

Minutes of a Regular meeting of the **ESTES PARK URBAN RENEWAL AUTHORITY** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 21st day of August 2002.

Committee: Tamara Jarolimek, Irene Little, Richard S. Putney, Paula Steige, Gerald W. Swank, Al Wasson, Rich Widmer

Attending: Little, Putney, Steige, Swank, Widmer

Also Attending: Executive Director Smith, Deputy Clerk van Deutekom

Absent: Wasson

Chairman Putney called the meeting to order at 8:04 a.m.

MINUTES.

It was **moved and seconded** (Little/Swank) **the minutes of the regular meeting held July 17, 2002 be approved**, and it passed unanimously.

COMMUNITY COMMENTS.

None.

COMMISSIONER COMMENTS.

Chairman Putney reported that year-to-date visitation to Rocky Mountain National Park is down 5.5%. July visitation is down 15% from the same period last year.

STAFF REPORT/ PROJECTS.

Executive Director's Report.

Performance Park – the existing sewer line is being replaced, electric lines are being buried, and the pavilion stage base will be installed by early next week.

Bob's Amoco – packets will be mailed to local potential developers; they will be asked to respond with a statement of interest within three weeks. Bob Howell indicated he would begin moving within a few days.

Intergovernmental Agreement – Town Board action goals, including EPURA's Intergovernmental Agreement, will be featured in upcoming issues of the Trail Gazette.

Kayak Course and Adjacent Riverwalk – Report. Terry Stone/Design Studios West presented preliminary conceptual drawings of the kayak course and adjacent Riverwalk. Areas discussed include course features, potential phasing, paving and planting materials, signage, safety concerns, and placement of information boards at the Bob's Amoco site.

RESOLUTION #318 – AMENDING BYLAWS – APPROVAL. Director Smith presented amended Bylaws of the Estes Park Urban Renewal Authority dated August 21, 2002 and read Resolution #318 adopting said Bylaws. It was **moved and seconded** (Widmer/Little) **Resolution #318 be approved**, and it passed unanimously.

RESOLUTION #319 – AMENDMENT TO CONSTRUCTION ADMINISTRATION SERVICES CONTRACT WITH DESIGN STUDIOS WEST – APPROVAL. Director Smith read Resolution #319 amending the construction administration services contract with Design Studios West to increase the professional fees for construction

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administration services by \$8,200, plus any additional direct reimbursable expenses not to exceed 10 percent of the professional fees. It was **moved and seconded** (Steige/Jarolimek) **Resolution #319 be approved**, and it passed unanimously.

IMPROVED SIGNAGE PLAN AND PROGRAM – DISCUSSION. Chairman Putney requested the formation of a committee to include Commissioners Wasson, Little, and Swank to develop an improved signage plan and program. Two specific committee tasks were identified: 1) how to market the Riverwalk, and 2) how to direct visitors to the Riverwalk. The committee will provide monthly updates of its progress and submit plan/program recommendations at the November meeting.

There being no further business, Chairman Putney adjourned the meeting at 9:00 a.m.

The next regular meeting will be September 18, 2002.

Rebecca van Deutekom, CMC, Deputy Town Clerk