

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, August 4, 2005

Minutes of a Regular meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 4th day of August, 2005.

Committee: Chairman Doyley, Trustees Levine and Pinkham
Attending: Trustees Levine and Pinkham
Also Attending: Town Administrator Repola, Directors Pickering, Kilsdonk and Mitchell, Manager Hinze and Deputy Clerk Williamson
Absent: Chairman Doyley

Trustee Levine called the meeting to order at 8:00 a.m.

CONVENTION & VISITORS BUREAU.

Special Events.

Performance Park – Review: Mgr. Hinze stated during the summer of 2005 there have been 9 performances in June, 22 in July and 15 scheduled in August. Performance Park regulations state performances and/or use are available from 9:00 a.m. to 10:00 p.m. with the noise level overseen by the Special Events Dept. The park has been in use for 3 seasons and a couple of complaints have been registered in the past regarding noise. Staff is recommending adjusting the time from 10:00 p.m. to 9:00 p.m. due to the fact most performances end by 8:30 p.m. or 9:00 p.m.

Officer Rose reviewed a Noise Level Study conducted at Performance Park on Aug. 1st and 3rd. Noise level measurements were taken before and during each performance. The measurements were taken from 15 areas inside the property boundary and 9 areas outside the property boundary. Ambient noise levels were measured before each performance and during the first ½ hour of each performance. The average ambient noise level is 55 dB. The average decibel reading within the property boundary during the August 1st performance was 71.8 dB and 74.6 dB during the August 3rd performance. Average decibel readings outside the property boundary ranged from the low 50s to high 60s. Officer Rose stated enforcement of the noise ordinance for first time violators is a written warning followed by a citation if the noise continues to violate the ordinance.

Public comment was heard from Garth Mudge, Robert Haigh, and Tom Hochstetler: a 9:00 p.m. ending time would be supported by the neighbors; suggested Sunday performance end at 7:00 p.m.; address noise complaints immediately; suggest removing the phrase "Town sanctioned event" from the Municipal code to aid in the enforcement of the noise ordinance.

Following further discussion **the Committee recommends that the Special Events Policy Manual on the operational hours of Performance Park be amended from 9:00 a.m. to 10:00 p.m. to 9:00 a.m. to 9:00 p.m. Mon. through Sat. and 9:00 a.m. to 8:00 p.m. on Sunday.** Staff will discuss with Attorney White if the phrase "Town sanctioned event" can be removed from the Municipal Code; thereby modifying the noise ordinance. The Police Dept. will continue to monitor the noise levels during events in August and return next month with a report.

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Reports.

Reports provide for informational purposes and made a part of the proceedings.

- Communications
- Group Sales – No report
- Special Events
- Business Development

Dir. Pickering stated several change orders have been issued for the Visitor Center construction and will be brought to Committee for consideration and be funded by the contingency fund.

The Rocky Mountain Nat'l Park kiosk will be available at the new Visitor Center for visitors to purchase their entrance pass before reaching the park.

ADMINISTRATION

Estes Park Heritage Foundation Committee – Request Funding: Administrator Repola reviewed a letter received from the Heritage Committee dated July 27, 2005. The Committee is planning a one-day event on August 27, 2005 and is requesting \$5,000 funding from the Town. In the past, the Town has assisted groups with financial support for events. The 2005 budget contains \$2,000 in the Special Events budget to support events not directly sponsored by the Town.

Following discussion **the Committee would recommend \$1,000 from Special Events be allocated to fund the Heritage Festival; however the Committee requests this item be an action item for the full Board to discuss at the August 9th Town Board meeting.** Trustee Levine encouraged the Festival Committee to request funding for next year's event during the upcoming budget cycle.

MUSEUM

Estes Park Heritage Foundation Committee – Request Approval to use Knoll-Willows Property: Dir. Kilsdonk reviewed a request by the Heritage Committee for the use of the Knoll/Willow property for storytelling and reenactments during the August 27th festival from 10:00 a.m. to 5:00 p.m. with an alternate date of August 28th pending weather. The Committee requests the use of the north end of the property only and not the Birch Cabin or Ruins as discussed at a previous Committee meeting. The storytelling/reenactments do not include Al Birch or the Knoll; however they do include local history. Staff would recommend approval of the Heritage Festivals use of the property with 2 conditions: 1) A backup site should be identified such as the Town Board room or other venue besides the Birch Cabin; and 2) Group size shall be limited to 15 at one time to minimize site impact.

Dee Pritchard, Estes Park Heritage Foundation Committee representative, stated she appreciated staff working with the Committee to make the Knoll-Willow property available. The Committee agrees to the limit of 15 per group and emphasized the groups will be lead to and from by a guide. Larger groups will be hosted at the Park Theatre.

The Committee recommends approval for the Estes Park Heritage Foundation Committee to use the Knoll-Willow property as discussed above. The Committee suggests staff supply the Heritage Committee with a fact sheet on the property to be used by the guides on the day of the event.

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- Museum Bi-Monthly

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- Senior Center Bi-Monthly

Dir. Kilsdonk reported that attendance at the museum is up through July with 9,283 visitors, a significant increase over 2004.

Dir. Mitchell reported 2006 contract discussions will begin with Catering for all Occasions. The \$25,000 subsidy for meals at the Sr. Center will run short this year due to the increase in the number of meals served.

COMMUNITY DEVELOPMENT.

Reports.

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- Dept. Revenues and Expenditures
- July Building Permit Summary
- YTD Building Permit Summary

There being no further business, Trustee Levine adjourned the meeting at 9:34 a.m.

Jackie Williamson, Deputy Town Clerk