

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, January 6, 2005

Minutes of a Regular meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 6th day of January, 2005.

Committee: Chairman Doylen, Trustees Habecker and Levine

Attending: All

Also Attending: Town Administrator Repola, Clerk O'Connor, Directors Kilsdonk, Joseph, Pickering, Mgrs. Mitchell and Hinze, Building Official Birchfield

Absent: None

Chairman Doylen called the meeting to order at 8:00 a.m.

MUSEUM/SENIOR CENTER.

1. Museum.
 - A. **Coollest Car Show**. Since 2001, the show has been held July 4th at the Visitor Center/Parks Dept. area, off Hwy. 34. Due to proposed Center construction, an alternate site was necessary. Based on event criteria, the Friends are requesting approval of: (1) Bond Park (fencing is proposed to control attendance and charge admission), and (2) street closure of MacGregor Ave. from Park Ave. north to the Hwy. 36 Bypass. The street would be blocked off from approximately 9:00 a.m. to 4:00 p.m. on July 4th. Organizers have discussed driveway closures with affected property owners, First National Bank and Dennis Brown, and they do not oppose the proposal. Special Events and the Police Departments also support the event contingent upon the Friends obtaining written confirmation from the property owners for the driveway closures. Car Show spokesman Dick Brown provided additional background information. Pedestrian traffic could be directed off MacGregor to the Knoll-Willows Trail as alternate access to downtown. **The Committee recommends approval of Bond Park and street closure as presented, including written confirmation from affected property owners.** The Committee commended the Car Show group for their successful fund raising efforts.

REPORTS:

- Museum Bi-Monthly Report. The year in review was discussed as well as upcoming programs and the Exhibit Schedule.
- Senior Center Bi-Monthly Report. The Committee reviewed General Operations, Sr. Ctr. Board Activity, Programming and Community Collaboration. Nancy Matson has filled the Program Coordinator position and she will begin January 18th.

COMMUNITY DEVELOPMENT.

1. **Combination Inspector - Electrical Inspections.** Currently, electrical inspections for both Town and County properties are conducted by the State. The State Electrical Inspector performs inspections three days/week. With the recent hiring of Ben Espenosa who is a Combination Inspector, the Town can now provide electrical inspections within Town limits on a daily basis. Staff believes the consolidation of inspection responsibilities will result in improved efficiency and timely delivery of inspection services, and access to Town staff will meet or exceed access now available to the State Inspector.

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The proposal does not in any way reflect dissatisfaction with the current State Electrical Inspector, and identical minimum qualifications apply to this position whether it is filled by a State or Town employee, and identical code requirements apply. Electrical inspections would increase workload by 15-20%, and permit revenues could be increased by 7-9%. County electrical inspections would continue to be performed by the State Inspector.

Public comment was heard from Tom Atkins who provided background information and, in summary, expressed his support of retaining the State Electrical Inspector for all Town electrical inspections. Specific questions raised include: how would inspections be managed in the absence of Inspector Espenoza, is this a revenue-making decision, could volume reduction negatively impact the State Inspector's Estes Park schedule, and what is the plan for appeals.

Chief Building Official Birchfield reviewed state statute criteria that allows municipalities to conduct electrical inspections, and noted the significant expertise level of both himself and Inspector Espenoza. In summary, staff is planning a workshop early in February with local electrical contractors to discuss this Town proposal and gather their input.

No further action was taken pending the electrical contractor meeting. Staff will present their findings and recommendation for the best course of action for the Town at the next Community Development Committee meeting, February 3rd.

2. **Knoll-Willows Birch Ruins Viewing Platform – Request Additional Grant Funding.** Staff reported that a viewing platform in and around the ruins was recommended in a Historic Structure Assessment of the ruins funded by the State Historical Fund Grant. The Knoll-Willows Master Plan (adopted by the Town Board 2/03) guides limited development of the site as a natural area that includes an interpretive foot trail that terminates at the ruins. Staff has determined that the original cost estimate of this structure (\$10,000) was too low, and thus approval is being requested to spend an additional amount between \$10-15,000 to complete design and construction. The total cost of the platform is expected to be between \$20-25,000, and funding is from the Larimer County Open Space Fund.

Discussion followed, with **the Committee recommending staff be authorized to proceed with: (1) a design/build concept, and (2) a maximum expenditure up to \$25,000 for design and construction; funding will be expended from the existing budget appropriation in the Larimer County Open Space Fund. Staff was also directed to return to the Committee with the final cost estimate.**

REPORTS:

- The Building Permit Summary Report will be distributed to all Committee members.
- Personnel. Michelle Acers has filed the Building Permit Technician position.

SPECIAL EVENTS DEPARTMENT.

1. **Hogwild Productions Agreement – Motorcycle Rally June 1st-5th, Fairgrounds.** Mgr. Hinze provided background information and introduced Tim Hauder/Hogwild Productions who is proposing to host a motorcycle event:
 - Entertainment (light-style rock concerts) and activities to attract a wide range of attendees. Organizers believe that their pricing will attract middle to upper class professionals and Christian riders during a historically

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sluggish weekend during the summer season. The concert will end no later than 10:00 p.m.

- Motorcycle demonstrations (on a pre-determined route), headlined by a jump by Robbie Knievel over 18 trucks. Other activities include a consignment auction, demo rides, exhibits by industry vendors, and local non-profit group fund raisers, with donations being given to Larimer County.
- Projected attendance is between 30-32,000.
- Site Security. Have met with Police Chief Richardson, and, based on adequate responses addressing security staff, daily management of traffic to and from the event site, noise mitigation enforcement issues, the Dept. endorses the proposal. Additionally, organizers will meet with the Recreation District and a private security firm for on-site security.
- RV or tent camping will not be allowed on-site.

The use fee for 6 days is \$8,000, plus 25¢/ticketed person. Trustee Habecker commented on motorcycle noise, suggesting organizers advise their participants of the noise ordinance; additionally, he will encourage the Police Dept. to vigorously enforce said noise ordinance. Event organizers support the noise ordinance and intend to provide adequate notice in their event materials. Mr. Hauder confirmed that all entrances will be gated and any inappropriate activity (should any occur), would be held in the controlled beer tent. Following conclusion of all discussion, **the Committee recommends approval of the Agreement with Hogwild Productions.** Scott Day/Quick Throttle Magazine noted that he is a new resident, well experienced in motorcycle rallies and that he is assisting Mr. Hauder.

2. **Auto Extravaganza Event, August 20th, Co-sponsored by the Special Events Dept. and Estes Park Car Club.** Organizers are requesting the closure of MacGregor Ave. between Elkhorn Ave. and Park Ave. on August 20th from 8:00 a.m. to 4:00 p.m. The Police Department supports the request. **The Committee recommends approval of the request as presented.**
3. **Truck Purchase.** This item was continued to the February meeting.
4. **Copier Purchase – Request authorization to Bid Budgeted Copy Machine.** Staff is requesting approval to seek bids for a copy machine;; actual bids will be presented to an upcoming Community Development Committee meeting for the bid award. **The Committee recommends staff be authorized to solicit bids for the copy machine as requested.**

MISCELLANEOUS.

Chairman Doyleen requested further consideration be given to relocating the Santa Claus Christmas Display to its original position on the Knoll. Administrator Repola noted that as the cost was prohibitive to return the display to this location, it was placed near the Parks Shop on Hwy. 34. Staff intends to continue discussions on the Knoll-Willows as well as other alternate sites.

There being no further business, Chairman Doyleen adjourned the meeting at 9:18 a.m.

Vickie O'Connor, CMC, Town Clerk